# **NESUS CERTIFICATION SDN BHD**



# MSPO CERTIFICATION SUMMARY REPORT

FOR

SURIA SERIMAJU SDN BHD (703923-M)
NAGA SERIMAS SDN BHD (967374-K)

Date: 01st August 2024

Lot 6892, Block 26, 1st Floor, Muara Tuang Land District, 70 Uni Central Commercial Centre, 94300 Kota Samarahan, Sarawak, Malaysia Phone: 082-501070

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Issue: 1 Date: 3rd January 2023 Rev: 2

	MSPO	Certification Summary Report
NESUS	Company Name:	Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd
	Certifying Unit:	a) Suria Serimaju Sdn Bhd (703923-M) b) Naga Serimas Sdn Bhd (967374-K)
	Client Number:	NSC-61-07-22/MSPO
	Audit Type:	Group / Surveillance 4 Year 5 Audit

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# **Abbreviations**

**CHRA** Chemical Health Risk Assessment

**CPO** Crude Palm Oil

**CSR** Corporate Social Responsibility DOE Department of Environment

**EFB Empty Fruit Bunch** 

**Environment Impact Assessment** EIA

**FFB** Fresh Fruit Bunch **GMP** Good Milling Practices **GPS** Global Positioning System **GAP** Good Agriculture Practices

ISO International Standard Organisation

Malaysian Palm Oil Board **MPOB** 

**MPOCC** Malaysia Palm Oil Certification Council

**MSPO** Malaysia Sustainable Palm Oil

NC Non Conformity

OSH Occupational Safety and Health

P&C Principle and Criteria

PΚ Palm Kernel

POME Palm Oil Mill Effluent

PPE Personal Protective Equipment

RTE Rare, Threatened and Endangered Species

SDS Safety Data Sheet

SIA Social Impact Assessment SOP Standard Operating Procedure

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### 1. INTRODUCTION

**Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd** have commissioned Nesus Certification Sdn Bhd to conduct annual **Surveillance 4** audit for its oil palm plantations according to MS 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders.

### 1.1. Objective

The objective of this **Surveillance 4** audit is to assess the oil palm plantation by an independent certification body with the aim for compliance of the standards.

## 1.2. Scope

Any	changes in scope	Yes	No [	$\overline{}$
Ally	changes in scope	res	INO	$\times$

The certification is based on the documentation established by **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd.** The supporting documents provided to the audit team as well as information received by means of interviews, background investigation and site assessment.

The documents and information are reviewed against the requirements and criteria based on MS 2530-3: 2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders. Nesus Certification Sdn Bhd has employed a risk-based approach in the audit, focusing on the identification of significant risks and reliability of the assessment and reporting.

The following references are used as part of the assessment; the compliance of the requirements of the guidelines applied are checked.

1. Malaysian Sustainable Palm Oil Part 3: General Principles For Oil Palm Plantations And Organized Smallholders audit guidance;

## 1.3. Appointment and Qualification of team members

The audit team appointed consists of the team leader and team members. The team contributes to the review of documents, assessment of the project activity and preparation of this report.

Audit:	Date:		Audit Team
Surveillance 4 Year 5	27 <sup>th</sup> - 28 <sup>th</sup> June 2024	Lead Auditor	Jeffrey Denis Ridu; Certified MSPO SCCS Auditor (SGS Malaysia), Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Auditor (SGS Malaysia), MSc Plantation Management (UPM), BS Agbusiness (Iowa State University, USA), DPIM (ITM Perlis); 25 years working experience related to palm oil; Site & documentation audit and interview based on Principles 1 to 7 of MS 2530-3:2013.
		Auditor 1	Jiram Sidu; Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Auditor (SGS Malaysia), MSc Science and Rural Resources and Environmental Policy (UK), BSc (Hons) Social Science (USM); More than 40 years experience in agriculture and

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		environment management field; Site & documentation audit and interview based on Principles 1 to 7 of MS 2530-3:2013.					

Clients Review:	Mr Desmond Chee Cheng Loon	Date:	02 <sup>nd</sup> August 2024
Peer Reviewer 1:	N/A	Date:	-
Peer Reviewer 2:	N/A	Date:	
<b>Certification Decision Panel:</b>	Mdm Monica Mone Lubong	Date:	04 <sup>th</sup> August 2024
Approved by CM:	Mr Dickens Mambu	Date:	04 <sup>th</sup> August 2024

# 5 Years Audit Programme

Planned month & year	S1 Date:	S2 Date:	SA1 Date:	SA2 Date: 10/08/22	SA3 Date: 10/08/23	S4 Date: 10/08/24	RA Date: 10/04/25
Internal audit							$\boxtimes$
Stakeholder consultation / survey						$\boxtimes$	$\boxtimes$
Use of logo					$\boxtimes$	$\boxtimes$	$\boxtimes$
Follow-up from previous audit finding			AQ 1		$\boxtimes$	$\boxtimes$	$\boxtimes$
4.1 Management Commitment 8	& Responsibil	ity					
4.1.1 MSPO Policy					$\boxtimes$	$\boxtimes$	$\boxtimes$
4.1.2 Internal audit		40			$\boxtimes$	$\boxtimes$	$\boxtimes$
4.1.3 Management review					$\boxtimes$	$\boxtimes$	$\boxtimes$
4.1.4 Continual improvement						$\boxtimes$	
4.2 Transparency	100	N. L	<b>F</b>				
4.2.1 Transparency of information and documents relevant to MSPO requirements						$\boxtimes$	$\boxtimes$
4.2.2 Transparent method of communication and consultation				$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$
4.2.3 Traceability				$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$
4.3 Compliance to legal require	ments						
4.3.1 Regulatory requirements						$\boxtimes$	$\boxtimes$
4.3.2 Land use rights	-					$\boxtimes$	$\boxtimes$
4.3.3 Customary rights					$\square$	$\boxtimes$	$\boxtimes$
4.4 Social responsibility, health,	, safety and e	mployment	condition				
4.4.1 Social impact assessment (SIA)		, , ,			$\boxtimes$	$\bowtie$	$\boxtimes$
4.4.2 Complaints and grievances				$\boxtimes$	$\boxtimes$		$\boxtimes$
4.4.3 Commitment to contribute to local sustainable development				$\boxtimes$		$\boxtimes$	$\boxtimes$
4.4.4 Employees safety and health				$\boxtimes$		$\boxtimes$	$\boxtimes$
4.4.5 Employment conditions				$\boxtimes$	$\boxtimes$		$\boxtimes$
4.4.6 Training and competency							$\boxtimes$
4.5 Environment. natural resour	rces, biodiver	sity		1			
4.5.1 Environmental management						$\bowtie$	$\boxtimes$

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	Compar	ny Name:	Suria Serim					
	Certifyir	ng Unit:	a) Suria Se	rimaju Sdn B	hd (703923-M	1)		7
NESUS			b) Naga Se	rimas Sdn Bh	nd (967374-K)	)		
	Client N	lumber:	NSC-61-07-	22/MSPO				
	Audit Ty	ype:	Group / Sur	veillance 4 Y	ear 5 Audit			
			1	7				
plan								
4.5.2 Efficiency of energy use of renewable energy	8							
4.5.3 Waste managem disposal	ent and				$\boxtimes$	$\boxtimes$	$\boxtimes$	$\boxtimes$
4.5.4 Reduction of pollu emission	tion and							
4.5.5 Natural water resou	ırces							
4.5.6 Status of rare, thr or endangered species a biodiversity value area	and high				X			
4.5.7 Zero burninmg prac	tices				$\boxtimes$		X	
4.6 Best practices							40. 3	
4.6.1 Site management								
4.6.2 Economic and viability plan					$\boxtimes$			
4.7 Development of ne	w plantir	ng (not applic	able)			377	V 1	
4.7.1 High biodiversity								
4.7.2 Peat land					D a		36	
4.7.3 Social and Environment (SEIA								
information	graphric							
4.7.5 Planting on steep marginal and fragile soils	terrain,							
4.7.6 Customary land						1		

NI	-	4	0	
14	u	u	c	

Legend:

 □ - plan to cover & covered

S1 - Stage 1

SA - Surveillance assessment (not more than 12 months from certification decision date)

☐ - for uncover S2 - Stage 2 RA - Reassessment (4 months before certificate expiry)

Audit Stage	S1	S2	SA1	SA2	SA3	SA4	RA
Year	1 1	1	2	3	4	5	6
Plan		*	9	10/08/22	10/08/23	10/08/24	10/04/25
Actual		<i>V</i> -	-	21/06/22	20-21/07/23	27-28/06/24	
Team Leader			-	Jiram Sidu	Jeffrey Denis Ridu	Jeffrey Denis Ridu	
PR 1	: <del>=</del> ::	-	-	George Akam	¥	=:	
PR 2	-	-	<b>4</b>	Rohana Parilla	SAT	B)	

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## 2. METHODOLOGY

The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- · Background investigation, desk review of submitted documents;
- On-Site assessment, interviews with operational personnel, stakeholders and its contractors through phone call; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review (if any)
- Address Peer Review Comments (if any)
- Certification Decision Panel (CDP)
- Final approval and issuance of certificate.

### **Surveillance Audit:**

**Surveillance 4** audit was conducted on **27**<sup>th</sup> - **28**<sup>th</sup> **June 2024** which covers the following activities but not limited to below:

- On-site inspection, observations and review plantation documents for compliance to relevant Principles & Criteria of the applied standard;
- Interview operation personnel for understanding for the work assigned;
- Reviewed revised and updated documentation established and implemented;
- Operating records;
- Training records;
- Reports established;
- Work plans established;
- Review and closed out of non-conformance raised during Surveillance 3 audit;
- Assessment reporting;

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#### **On-site Assessment**

The audit of the plantation was conducted according to the MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

The methodology for objective evidence collection was through documentation review, monitoring data and site assessment. The audit evidence obtained was based on a sample of the information; thereby introducing an element of uncertainty. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders were taken into account in the assessment.

#### Non-conformance:

On the basis of the desk review, evidences presented during the audits, non-conformance (NC) Major, Minor and Observation may be raised during the audit.

Major non-conformance shall be addressed and responded within 90 days from closing date of audit. For minor non-conformance, an action plan need to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be reviewed and verified during the next audit.

Site Sampling

S=r√n

Where:

S= Sample size

r= Risk Factor

n= Number/ size of Certification Units

According to risk assessment, Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd estates are considered medium risk.

Therefore:

 $S=1.5\sqrt{2}$ 

S=2.12≈2 sites sampling

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# **3.**organisation information

This report presents the results of the certification assessment at **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd** on **27**<sup>th</sup> - **28**<sup>th</sup> **June 2024** by Nesus Certification Sdn Bhd. The purpose was to assess the operations of **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd** against the requirements of the Malaysian Sustainable Palm Oil (MSPO) certifications.

Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd started planting in year 2014 and 2015. Suria Serimaju Sdn Bhd is an oil palm plantation with total area of 187.60 hectares while Naga Serimas Sdn Bhd has 96.30 hectares. Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd are applying the MS2530-3:2013 as the organization is committed to become a Sustainable Palm Oil producer.

Table 1: Information of Estate Being Audited

Name of	Location	Coordinates		
Organisation	Location	Lat.:	Log.:	
Suria Serimaju Sdn Bhd	Lot 21, Block 16, Lambir Land District, Sg Rait, Lambir, 98000 Miri, sarawak	4.230959	113.992054	
Naga Serimas Sdn Bhd	NCR Land, Bukit Song, 98000 Miri, Sarawak	4.235965	114.118289	

Table 2: Supply Base Area Statement

Area Statement (Ha)						
Estate	Titled Area (Ha)	Planted (Ha)	Conservation / HCV (Ha)	Others (Ha)		
Suria Serimaju Sdn Bhd	187.60	157.10	0	30.50		
Naga Serimas Sdn Bhd	96.30	82.20	0	14.10		
Total	283.90	239.30	0.00	44.60		

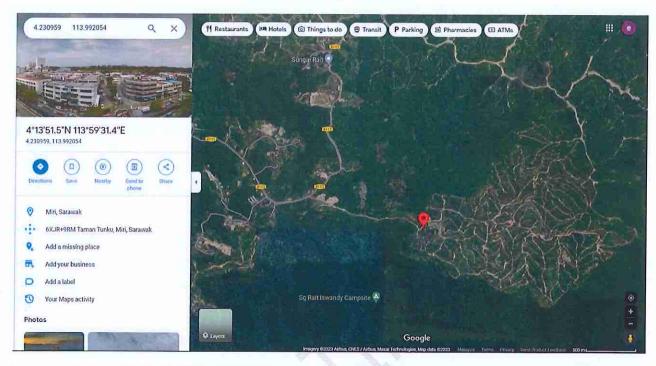
Table 3: FFB Production

Fatata	FFB Production (Mt)			
Estate	Year 2023 (Actual)	Year 2024 (Projection***)		
Suria Serimaju Sdn Bhd	2,540.07	2,800.01		
Naga Serimas Sdn Bhd	1,299.15	1,401.80		
Total	3,839.22	4,201.81		

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# 1.1 Location Map of the Production Unit

# Suria Serimaju Sdn Bhd

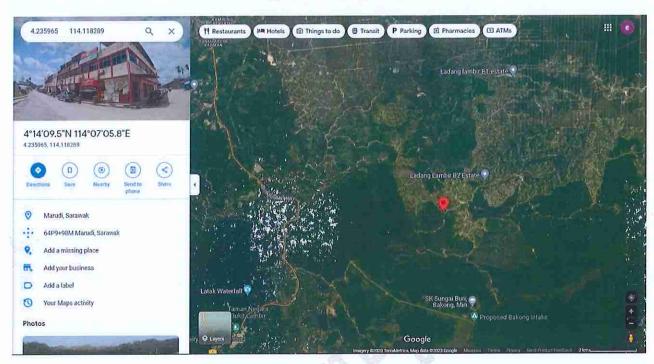


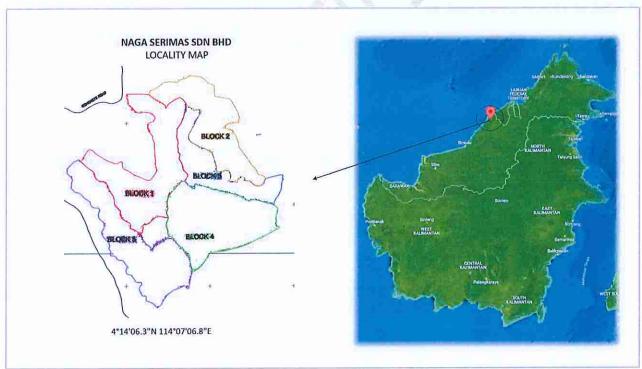


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# Naga Serimas Sdn Bhd





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## 4. AUDIT ASSESSMENT

#### 4.1. Surveillance Audit

The objective of the audit is to assess the activities of the plantations are in compliance with MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

#### 4.1.1. Surveillance 4

The Surveillance 4 audit was conducted on 27th - 28th June 2024.

During the **Surveillance 4** audit, there were **0 Major, 3 Minor and 1 OFI findings** being raised. The non-conformances raised during the audit were closed out by means of documents review that were established, revised and implemented appropriately and preventive actions taken by the estate.

During this audit, the minor non-compliance raised in the previous annual surveillance audit has been reviewed by the audit team by means of inspection of estate activities, conducted interviews, reviewed and verified documents that were established, corrected and implemented appropriately by the estate team. The corrective measures implemented were verified as appropriate.

For details of the assessment, refer to the summary of assessment for each indicator in section 4.4 of this report.

### 4.2. Stakeholders' Consultation

Nesus Certification Sdn Bhd, has notified the stakeholder as to accommodate stakeholder's consultation and communication for **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd** to provide comments. As at audit date on **27**<sup>th</sup> - **28**<sup>th</sup> **June 2024**, there were no adverse comments received.

Table 5: Stakeholder Consultation For Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd

Stakeholders Categories	Stakeholder's Input / Comments	Clients Feedback / Response
Government: NREB Miri	Two-way communication is available. No adverse issues raised so far.	Communication for all parties are clear and followed as stated in procedure.
Local Community: Ah Kee Farm	The community has benefited from the positive impact by the estate.	Maintain the good relationship.
Contractor/Supplier/Buyer:     MJM (Palm Oil Mill) Sdn Bhd     Wagro Trading Sdn Bhd	Have a good business relationship and committed with MSPO implementation. No issues arise.	Maintain the good business relationship.

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#### 4.3. SUMMARY OF FINDINGS

# **Principle and Criteria Assessment Summary**

The assessment team conducted a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits where all criterion will be assessed. Evidences are sought for conformity with the MSPO 2530-3:2013. The summary of the assessment can be seen below, where the "Findings/Comments" column reflects the findings in accordance with each criteria and indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below.

# 4.4 COMMENT ON COMPLIANCE STATUS, POSITIVE OBSERVATION & OPPORTUNITIES FOR IMPROVEMENT

Principle	Description	Appropriate Charles and Charles	Conformity
Principle 1	Management Commitment Responsibility &	Policy on Implementation of MSPO Suria Serimaju Sdn Bhd and group has established a policy on sustainable palm oil production. The statement is evident in section "commitment sustainable manner continuous improvement in all estates operation.'  The policy has been signed by Director on 01st February 2023. The Sustainability policy has been revised and signed by Director on 08th March 2024. Document reference no: SSSB-POL-MSPO01 Rev.1.  This is also the same for Naga Serimas Sdn Bhd. The policies are displayed in the estates with English and Malay Version.  In the Training Plan 2024 for both estates, MSPO awareness training in March 2024, MSPO 2.0: transaction training in July 2024 and in December 2024 - Code of business conduct on anti-bribery training.  As per the company policy on MSPO policy, it includes the commitment towards continuous improvement such as social needs, safety and environment.  Interview with workers was confirmed that they are aware on the MSPO policy. During the stakeholder engagement/communication, the MSPO requirements	Complied.
		were briefed to them.  Policy is communicated to the workers	

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during employment entry and displayed at the notice board in the office and made accessible to all employees.

**Internal Audit** 

Internal Audit covering MSPO requirements was conducted on 22<sup>nd</sup> April 2024 for Naga Serimas Sdn Bhd and 07<sup>th</sup> May 2024 for Suria Serimaju Sdn Bhd by internal Auditor Mr Donny Dhwie.

Based on the internal audit reports dated 07<sup>th</sup> May 2024, the audit team observed that several NCs has been identified –and raised by internal audit team. The root cause of the NCs has been addressed in the Internal Audit Report.

Internal Audit Procedure has been established as per in the procedure sighted in the Principle 1 file, Ref: SSSB-IA for Suria Serimaju, while NSSB-IA for Naga Serimas established on 01st February 2023. Among details highlighted is the internal audit shall be conducted at least once a year covering all operation falls within the MSPO Certification Scope and follow up audit when it is required.

The root causes were identified and corrective action taken. This is seen for Suria Serimaju Sdn Bhd in the NCR & Findings Log dated 12<sup>th</sup> June 2024.

Internal audit report was made available for management review.

Management Review

Management review was conducted for both estates on 12<sup>th</sup> June 2024 and has been attended by the estate top management.

Among issues discussed is internal audit report following the audit conducted on 22<sup>nd</sup> April 2024 for Suria Serimaju and 07<sup>th</sup> May 2024 for Naga Serimas, pertaining to issues such as safety awareness management, site management, workers housing amenities and environment component. The meeting also discuss continuous suitability and action plan towards changes, improvement and modification from issues raised.

Corrective action plan upon internal audit findings document was sighted , contained the description of the findings, roots cause corrective action plan, timeline, person incharge of the plan.

The meeting was attended by Director, top management and estate staff.

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	The estate has continual impleated and company.  There were implemented the estates. Improvement 1.Improveme 2.Emergency Chemicals mix	shower area.	
	responsible practices of no or new indust be implement	to monitor and improves ew information and techniques ry standards and technology to ed.	
	producer u Appropriate t workers regar	training have been given to ding MSPO requirement.	
	standard acc has been alloo process.	ement also adjust to the ordingly. Appropriate budget cated for the adaptation of the	
	applicable for estate. The transual Trainii OSH Componand best prafor the year 2	as established a training plan all activities conducted in the aining plan is evident in estate ng Programme which includes ent, Environment component ctices. The Planned Activities 024 was sighted.	
	The estate mall informati	Tanagement will communicate on requested by relevant thru estate. This will be based aquiry. All information relating akeholder will be responded by	
Principle 2 Transpar	transparent m management interested s	ansparent and Communication Doc. no. SSSB-TCP, 01 <sup>st</sup> 123, which is to ensure nethod of communication, the will communicate with takeholders on information d reply accordingly.	
	Suria Serimaj formed its	u Sdn. Bhd management has MSPO Committee to ensure	



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compliance with its requirement. The appointment of designated officers were made by Mr Chia Chok Hian, Director, dated 01st February 2023.

Suria Serimaju Sdn. Bhd management has formed its MSPO Committee and appointed its designated officer dated 08<sup>th</sup> March 2024.

Management documents for the estate are made publicly available upon request.

Listing of Confidential and non Confidential Information documents was sighted.

Transparent method of communication and consultation

Both estates have established a "Transparent & Communication procedure for consultation and communication with the relevant stakeholders.

The document includes a flow chart of "Reguest Info from Stakeholders and "Reguest Info from Stakeholders and "Reguest Info from Stakeholders and "Transparent".

The document includes a flow chart of 'Request Info from Stakeholders and responses"

The management has no restriction in providing the information to any of its stakeholders, except those limited by commercial confidentiality or disclosure that could result in negative environmental or social outcome.

Communications are in Bahasa Malaysia and English.

Suria Serimaju Sdn. Bhd Field Supervisor, Mr Jeffery Lejau, has been appointed as Social Liaison Officer responsible to communicate the information requested by the relevant stakeholders in the appropriate languages and forms. His appointment was made by Director, dated 01st February 2023.

Naga Serimas Sdn Bhd has appointed Mr Chia Hon Min as a Social Liaison officer Naga Serimas Sdn Bhd and he will be assisted by Junaedi at the estate. Their appointments were made by Director, dated 01st February 2023.

Both estate list of stakeholders is available and updated on 28<sup>th</sup> April 2023 for Suria Serimaju Sdn. Bhd and 17<sup>th</sup> April 2024 for Naga Serimas Sdn Bhd. This list was reviewed and deemed to be adequate.

For Suria Serimaju Sdn. Bhd, sighted latest communication with stakeholders through email/letters, dated 12<sup>th</sup> March 2024 and for Suria Serimaju Sdn. Bhd was dated 19<sup>th</sup> March 2024 regarding implementation of MSPO by the estate, "Permohonan Surat maklumbalas & Cadangan

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-		Penambahbaikan". The letter was addressed to relevant stakeholders for feedback and comments.	
		Traceability "Traceability Procedure", document Ref: SSSB-TP, has established dated 01st February 2023.	
		The management has conducted regular inspections on compliance with its traceability system. Traceability inspection sighted through sales of FFB.	
	5	Monitoring of the traceability system was sighted in the Summary Sales FFB Record for month of May 2024. Inspection is done by field conductors through utilization of a checklist to verify the availability of all the related transportation documents such as FFB block transportation Chit and weighbridge ticket.	
9 A		Regulatory requirements The estate is operating in compliance with local, state, national, and ratified international laws and regulations. The estate's appointed legal officer is in charge of monitoring compliance. If there are any changes, estates management will be notified so that appropriate adjustments can be made.	Complied.
		<u>Suria Serimaju Sdn Bhd</u> MPOB license: Reg: 618530002000 Hectare: 187.60 Ha Validity: 1 <sup>st</sup> July 2024 - 30 <sup>th</sup> June 2025	
	Compliance to legal requirements	Trade licences: No. A1200720, Plantation, Agriculture (Durian) Validity: 23/02/2024 – 28/02/2025	
Principle 3		Company Registration No: 703923-M SSM Akta Syarikat 1965 Date reg: 22.07.2005	
9		Naga Serimas Sdn Bhd MPOB license: Reg: 616910002000 Hectare: 96.30 Validity: 01 <sup>st</sup> November 2023 - 31 <sup>st</sup> October 2024	
		Trade licences: No. A1201241, Plantation. Validity: 01/03/2024 – 25/12/2025	
		Company Registration No: 967473-K SSM Akta Syarikat 1965 Date reg: 11.11.2021	
		Both estates have its "Procedure for Legal requirement, No.SSSB-LR/NSSB-LR, dated 01st February 2023. The management has	



	Addit Type,	147 X	
		listed all laws applicable to their operations in a legal requirement register as evident in MSPO Compliance to legal requirement Folder. The latest update dated June 2023.	
		Annual Review for List of Law was made in June 2023.	# 4 # 2 2 3
		The management of both estates have appointed its legal officers responsible to maintain and update its legal register:  1) For Suria Serimaju Sdn Bhd - Legal officer is Jeffery Lejau (and assisted by Desmond Chee);  2) For Naga Serimas Sdn Bhd – Legal officer is Chia Jia Chen (assisted by Desmond Chee)	
		Appointments for the above were signed by Director dated 08 <sup>th</sup> March 2024.	
		Legal land use rights Demarcation of boundary have been made with trenches. Map of plantation area for Suria Serimaju Sdn Bhd as in Land Title.	
		Land title for Suria Serimaju Sdn Bhd and Memorandum of Agreements for NCR land development for Naga Serimas Sdn Bhd available.	
		No record of disputes reported or make known by company. The estate is bordering the Lambir National Park.	
		<u>Customary rights</u> Estate area is mixed zone and titled land. No record of disputes sighted or make known by company.	
		The estate will respond according to the Complaints/Grievance Mechanism should any cases arise in future.	·
4		Social Impact Assessment It was observed the Social Impact Assessment (SIA) report was available during the document assessment.	Minor Non-Conformity has been raised
Principle 4	Social responsibility, health, safety and employment	The SIA for Suria Serimaju Sdn Bhd was done by The Best Solution Management Sdn Bhd Ref: SB/SIA/23066-01 dated 25 <sup>th</sup> April 2024.	
	condition	The SIA for Naga Serimas Sdn Bhd was done by Op Agro Tech Sdn Bhd in May 2024.	
		The SIA report was carried out by a consultant to comply with the principle 4 (Social responsibility, health, safety and health employment condition) to the	

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是是对数正规之。	MSPO	Certification Summary Report
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Malaysian Sustainable Palm Oil (MSPO). Wherein, SIA is defined as the process of analyzing, monitoring and managing the intended unintended social consequences. intended unintended social consequences, both positive and negative of planned interventions and any social change process invoked by the interventions mentioned above. Social impacts from the project development were identified and actions plans are implemented to mitigate the negative impacts and to promote the positive.

<u>Complaints and grievances</u> Grievance Procedure is available in the Complaint and Grievances file for Suria Serimaju Sdn Bhd (SSSD-CAG) and Naga Serimas Sdn Bhd (NSSB-CAG). In addition, the procedure on work flow detailing the Crievance Procedure Mechanism is available.

Grievance Procedure Mechanism is available in the document.

Complaint and Grievances procedures stated that the records shall be kept or procedures documented at least for the last 24 months.

The estate maintains a generic 'complaint form' for receiving and responding to requests and complaints from employees and relevant stakeholders. This form is available in the estate office. Workers and relevant stakeholders are free to voice out their complaints or suggestions through this method.

The management have also made available a suggestion box at the muster ground for the workers and relevant stakeholders to write their complaints or suggestions. The written complaints or suggestions are recorded in a log book for further action to be taken by the management.

Employees & stakeholders are made aware that the complaints or suggestions can be made at any time to the management.

No complaint from stakeholders as to date.

Grievances will be recorded and filed properly for future references. The action taken from issue raised will be the guidance in case of future re-occurrence raised.

Commitment to contribute to local

sustainable developments
CSR for Suria Serimaju Sdn Bhd and Naga
Serimas Sdn Bhd was in the form of food basket (chicken, fruits & sardines) for all workers for certain occasion including Hari Raya Puasa.

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Employees safety and health
It was observed the Occupational Safety
and Health Policy was made available in
both Suria Serimaju Sdn Bhd and Naga
Serimas Sdn Bhd. It was signed by Chia
Chok Hian as Director on 01st February
2023.

The risk for all operation was available under HIRARC, it's covered from activity office, harvesting until crop delivered.

Training plan Year 2024 done on safety & health.

The PPE issuance record for Suria Serimaju Sdn Bhd dated 08<sup>th</sup> January 2024 issued and signed by Jeffery Lejau for 11 workers.

The PPE issuance record for Naga Serimas Sdn Bhd dated 20<sup>th</sup> March 2024 showed issuance of PPEs to 7 general workers, issued by Chia Hon Min.

The estate has established SOP for Chemical Handling Procedure. SOP is regarding on Requesting of Chemical, Chemical Storage, Chemical Transporting, Chemical Handling and Chemical Spillage. The SDS were seen valid and available for the items in use.

There is a Safety Data Sheet Log which lists all chemicals - Lubricants, Chemicals & fertilizers; Item; Brand name; Specifications; Revision date of SDS; Expiry date of chemicals; Whether still in use; Revision; Remarks.

Suria Serimaju and Naga Serimas have not established an OSH committee since the workers is less than 40. Nevertheless, both estate Naga and Suria has conducted safety meeting in their respective estate. Naga Serimas Sdn Bhd conducted on 18<sup>th</sup> January 2023 while for Suria Serimaju Sdn Bhd was conducted on 10<sup>th</sup> January 2023.

Emergency Preparedness and Response Procedure issue date on 01<sup>st</sup> February 2023, Ref SSSB-ERP for Suria Serimaju and NSSB-ERP for Naga Serimas. Copies of procedures and telephone numbers were sighted on notice boards Among of procedure of ERP Document.

First Aid Box Inspection checklist on 01<sup>st</sup> June 2023 for Naga Serimas Sdn Bhd by Chia Jia Chen & 2 first aid kit made available at estate. For Suria Serimaju Sdn Bhd, the inspection was conducted on 15<sup>th</sup> October 2023 by Mr Chia Jia Chen. 3 First aid kits made available at estate area.



Investigation reporting Accident Procedure (SSSD-AIR) for Suria Serimaju Sdn Bhd and(NSSB-AIR) for Naga Serimas Sdn Bhd. Accident records were made available but no accident happened in both estates reported.

JKKP 8 submission for both estates are made available. JKKP8/164729/2023 for Naga Serimas Sdn Bhd; Date submission: 16<sup>th</sup> January 2024

JKKP8/164704/2023 for Suria Serimaju Sdn Bhd; Date of submission: 16<sup>th</sup> January 2024

N/C No. 1; MINOR (Principle 4.4.4.2) The implementation of safety and health aspects was found lacking. The estates had established their safety & health committee but had not had any

meeting for 2024.

Employment conditions
Suria Serimaju Sdn Bhd and Naga Serimas
Sdn Bhd has established a Respecting Human Rights Policy. The policy has been signed by Chia Chok Hian as Director on 01st February 2023. The policy was displayed at the office in English language.

statement policy has communicated to all levels of company and all employees will be adequately trained in understanding the policy.

The management has cited in company policy that the company committed to practice equal opportunity in workplace and respect human rights of any of its employees.

There were no evidences of any form of discrimination based on race, national origin, religion, gender, union and political affiliation and is covered in the policy as well.

The employees' pay and condition for both estates was verified through pay slips. It was found that the wages have met minimum wage rate.

All employees were provided employment contract upon employment. A contract agreement in the form of "Standard Contract Rate".

Workers residing i.e. work linesites are located within the estate. Among the facilities provided such as water supply (for

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certain linesite), blue tank to store rain water, sewerage tank and electricity supply. Observed that the living quarters are habitable and have amenities such as water, electricity etc. During drought season water will be supplied to labor quarters.

It was observed the sexual harassment policy with its statement includes "Promote a safe, healthy and harmonious working environment that is free of sexual harassment". The policy has been signed by Chia Chok Hian as Director on 01<sup>st</sup> February 2023.

The company has established a Respecting Human Rights Policy which its statement include "Uphold the right of freedom of association and eliminate all forms of forced and child labor". The policy has been signed by Chia Chok Hian as Director on 01st February 2023.

The company has established a Policy for No Child Labor. The policy has been reviewed by Chia Chok Hian as Director on 01<sup>st</sup> February 2023. Based on random sample it was found that no estate worker below 16 years old sighted.

Training and competency

A training programme for year 2024 was provided. Training attendance was sighted together with the signatures of workers.

Details of training conducted for each activity has been recorded in the "Training Report". The report contains information that includes topic covered, the trainer, date and attendees. Among the attendees are; sprayers, harvesters, tractor drivers, clerk, supervisors, storekeepers, mandores, welders, mechanics, lorry drivers, and the assistant estate manager.

It was sighted that the company has provide a training need analysis of individual employees based on their work to provide the specific skill and competency required to all employees based on their job description.

It was sighted that the company has established a proper programme for training which is covered in the Training Plan for 2024 for both Suria Serimaju Sdn Bhd and Naga Serimas Sdn Bhd.



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	L		
Principle 5	Environment, natural resources, biodiversity and ecosystem services	Environmental management programme Suria Serimaju Sdn Bhd (SSSB) and Naga Serimas Sdn Bhd (NSSB have the following Policies:  1) Sustainability Policy (MSPO), Doc.No.SSSB-POL-MSPO01 and NSSB-POL-MSPO01;  2) Policy on Environment HCV, Doc.No.SSSB-POL-OSH01 and NSSB-POL-MSPO01.  It was also noted that the Environmental and High Conservation Vlaue (HCV) Policy was incorporated in one policy.  The estate is committed in the implementation of best environmental practices and conserving biodiversity in the estate operation.  With its Sustainability Policy (MSPO), the estate is committed to follow sustainable practices through continual improvement in all operations.  All policies were signed by Director and dated 01st February 2023. The policies have been communicated to its employees as they are being displayed at Notice Boards, and awareness training being carried out to create better understanding of the various policies.  Environment Aspect & Impact Analysis for both estates were prepared by its consultant, OP Agro Tech Sdn Bhd, June 2023, as per technical document, 2023  The Environmental management plan prepared on June 2023 was developed from results of aspect and impact analysis, mitigation and monitoring plans and records of implementation and timelines. It can be obtained from Aspect and impact study on waste management, aspect, and impact on operational work in estate.  It was observed that the management has	Opportunity For Improvement and Minor Non-Conformity have been raised.
	Services	both estates were prepared by its consultant, OP Agro Tech Sdn Bhd, June 2023, as per technical document, 2023  The Environmental management plan prepared on June 2023 was developed from results of aspect and impact analysis, mitigation and monitoring plans and records of implementation and timelines. It can be obtained from Aspect and impact study on waste management, aspect, and impact on	
		waste management, aspect, and impact on	
		It was noted that the positive impacts was included in the continual improvement plan such as air pollution, noise pollution, water pollution and odour pollution.	
		Training Plan for Year 2024 was established, and endorsed by the management, dated 08 <sup>th</sup> March 2024. The training program included MSPO and Environmental	

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awareness and Waste management.

From its training records, Suria Serimaju Sdn Bhd has conducted its Environmental training for its workers on 22<sup>nd</sup> April 2024 with 15 workers attended. Naga Serimas Sdn Bhd has organised its Environmental training for its workers on 17<sup>th</sup> April 2024, with 9 workers attended.

Suria Serimaju Sdn Bhd has conducted its meeting on environment protection with staff/workers on 10<sup>th</sup> January 2023 and Naga Serimas Sdn Bhd on 18<sup>th</sup> January 2023.

N/C No. 2; Opportunity For Improvement (Principle 4.5.1.6)
To date both estates have only conducted its environmental meeting in early 2023. Both estates should organise a more regular meeting with its workers, where concerns about environmental quality are discussed.

Efficiency of energy use and use of renewal energy

It was observed that Records for consumption of diesel, FFB production & Energy Efficiency were available for review.

Usage of non-renewable energy is monitored monthly/yearly. Diesel fuel is used only for its excavator/JCV/Harvester/Lorry/Motrocycle.

Waste management and disposal
Both estate has identified and documented its waste products and sources of pollution as per its waste management plan.

The document includes the information on where the waste coming from. All waste products and sources of pollution were identified and documented in Waste Management plan.

Waste management plan was developed for both estates as per technical document, dated 2023, which include the identifying and monitoring sources of wastes and pollution as well as guideline to handle and manage waste from all operation activity.

Both estates have established its SOP for chemical handling, SSSB-15/NSSB-15. The main objective for the SOP is to provide guideline in ensuring a safe and healthy receiving handling, storage and disposal of chemicals. The SOP also include several procedures which are receiving of chemical procedure, handling of chemical procedure,



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storage procedure, and the method of disposal.

The estate has its SOP for Triple Rinse, dated July 2022, which is to provide a standard operating procedure for handling empty chemical containers at chemical store.

N/C NO.3; MINOR (Principle 4.5.3.4)

pesticide **Empty** containers were not disposed and managed an environmentally and socially responsible

Based on site inspection to Suria Serimaju Sdn Bhd estate, empty chemical containers, that are being recycled for other purpose were not properly labeled according to their

Suria Serimaju Sdn Bhd dumping site for proper disposal of domestic waste is available and located far away from living quarters and water bodies.

Naga Serimas Sdn Bhd domestic wastes will be collected once a week and disposed at the Council hulk bin along the main road.

Reduction of pollution and emission
It was observed that the assessment of all polluting activities was available in EAIA and continuous improvement pollution on prevention and environment plan.

Both estates have its action plan to reduce identified significant pollutants as as its Environmental Aspects & Impacts Assessment (EAIA) document 2023 and Annual review of Identification of wastes & pollution and ts impacts assessment, 2023.

Natural water resources
Both estates have its Water management plan as per Technical document 2023, which address the management of resources, all water resources aspects including mitigation action of issues regarding natural water resources. water management plans were towards soil water conservation, pollution prevention and domestic use. Water from triple rinsing of pesticide containers was reused for spraying.

Rain water harvesting system is applied in this estate. It also the main clean water resources in the estate. Appropriate action to minimize this water source was observed such as rain water tank provided by management.

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		Side drains are directed to terraces as best practices to conserve rainwater.  Riparian buffer zone are maintained with natural vegetation.  No bore well for water supply was observed in the estate.	
		Status of rare, threatened or endangered species and high biodiversity value area Both estates have done their High Conservation Value Assessment as per document dated 2023.	
		No RTE Species available as surrounding areas have been developed with oil palm plantations by smallholders and other estates.	
		However, signage and posters are sighted in the estate to create awareness among its workers and local community.	
		Zero burning practices Both estates have its Zero Burning policy, whereby the estate are committed to practise zero burning in all its operations & activities to reduce environmental pollution.	
		Prior approval from NREB for control burning shall be obtained before any open burning in the estate.	
		Since the estate has been partly abandoned by the previous owner, only selective replanting being done in the estate.	
Principle 6	Best practices	Implementation of standard best practices / Site management Standard Operating Procedures (SOP) or Good Agricultural Practices which outline the best management practices are stated in the Plantation Manual and Good Actual Practices (GAP) established on 03rd May 2019. An example of Plantation Manual are on Harvesting Oil Palm SOP, Block Design SOP which was prepared in January 2019. An example of (GAP) are Termite Control on Oil Palm Planted on Peat, IPM- Beneficial Plants.	Minor Non-Conformity has been raised.
		All palms in the estate are planted in hilly area and consist of mineral soil. The soil ground is protected by wide growth nephrolipis. Along the main roads in the estate the erosion management is protected by growth of grasses and planting of rows beneficial plants. Integrated Pest	



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Management (IPM), both estates adopted the planting of beneficial plant in the above management.

The estate are hilly area and consist of mineral soil. The policy together with the SOPs to minimise soil erosion based on local soil and climate conditions, ground cover management, biomass recycling, terracing and natural regeneration of Nephrolepis biserrata in addition of maintaining of Mucuna Bracteata in the field.

The terrace were at a appropriate sloping and design to control soil erosion and to conserve water from side drain.

The estate's block marking are marked using wood containing Block no, block size and Palm Stand.

Boundary pegs are of wood pegs with a pole painted red & white to denote its position.

N/C No. 4; MINOR (Principle 4.6.1.3)
A visual identification or reference system shall be established for each field but was not fully followed.

The block signage has only the block and task number. It should contain the hectarage, year of planting, total number of palms or SPH, and source of seedling.

Economic and financial viability plan
The budget for Suria Serimaju Sdn Bhd and
Naga Serimas Sdn Bhd has the information
about targeted yield & profit and financial
allocation for harvesting, upkeep &
maintenance and fertilizers. The Profit &
Loss Projection seen for both Suria Serimaju
and Naga Serimas fro 2023 till 2028.

Attention was given to crop projection, cost of production, cost per ton and per hectare indicators to monitor the performance of each operating unit. At the estate level, Budget 2023 (Signed by Director) is available which includes the projection of upkeep activities and FFB production trend.

No replanting programme stated in business plan. Manager upon interview said that replanting plan will be planned on 18th year of crop production. First planting for Suria Serimaju was in 2014 while at Naga Serimas was in 2015.

Transparent and fair pricing dealing
All arrangement of the pricing mechanism are handled through Head Office level.
Contract are mainly for Sale and Purchase of FFB. Pricing mechanism were understood by

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		the mill. Sighted contract agreement for Suria Serimaju Sdn Bhd (Bakam estate) signed on 05 <sup>th</sup> August 2019 with MJM (Palm oil Mill) Sdn Bhd. The agreement terms are remain unchanged unless revised in writing.  Contractor Based on the record, total contractor engage with Suria Serimaju Sdn Bhd and Naga Serimas Sdn Bhd is 1 contractor namely Teak Paradise Sdn Bhd.	
		Letter of Appointment - Contractor between Suria Serimaju Sdn Bhd and Teak Paradise Sdn Bhd dated 31 <sup>st</sup> July 2017 (Ref: SSSB/2017/001) was sighted. The agreement was to appoint Teak Paradise as a Site Contractor for activities: i. Site clearing & Road maintenance ii. Harvesting - FFB & Loose fruit collection iii. Manuring/fertilizing iv. Basal pruning - Pruning and sanitation v. Slashing - selective slashing (high density) vi. Spraying - circle and path spraying vii. Oil palm nursery maintenance viii. Oil palm planting ix. Construction and building build up - site office, worker quarters etc	
Principle 7	Development of new plantings	Not Applicable. Note: the whole Principle 7 is not applicable for this audit as new planting in the plantation areas is yet to be carried out.	Not Applicable.

Based on the audit, it was apparent that:

The internal audit program has been fully implemented and demonstrates effectiveness	,
as a tool for maintaining and improving the management system	٧
The management review process is adequate and effective.	√
The organization has met its objectives and targets and monitored progress towards their achievement.	<b>√</b>
The management system documentation confirms with the requirements of the MSPO audit standard.	√

4.5 PREVIOUS AUDIT FINDINGS - IF APPLICABLE

TIS I REVIOUS ADDITITIONING IN AN ILLEADER		
Nonconformity identified during previous audits has been corrected and the corrective	1/	
action continues to be effective	٧	
Not adequately addressed nonconformity identified during previous audit activities and		
the specific issue has been re-defined in the nonconformity section of this report.	Nil	

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#### 4.6 EXISTING CERTIFICATION

Currently are being certified to other certification schemes as below

ISO 9001		HACCP
EMS 14001		RSPO
OHSAS 18001/ISO 45001		ISCC
ISO 22001	X	Others: MSPO 2530-3
None		

#### 4.7 AUDIT SUMMARY AND RECOMMENDATION

The audit team concludes that the organization fulfill the requirements of the MS 2530-3:2013 standard and demonstrated the ability of the system to systematically achieve agreed requirements for products or services within the scope and the organization's policy and objectives.

The audit team recommends that, MSPO certificate to be maintained by submission and accept the corrective action plan and evidence of NCRs within the stipulated time frame to **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd.** 

Signed for and on behalf of Nesus Certification Sdn Bhd

(Jeffrey Denis Ridu) Lead Auditor

Date: 01/08/2024

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# ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY AND CONFIRMATION OF AUDIT FINDINGS

This is to acknowledge and confirm the remote audit described in this report and the acceptance of the contents and findings in this audit report.

Signed for and on behalf of **Suria Serimaju Sdn Bhd & Naga Serimas Sdn Bhd** 





Mr Desmond Chee Cheng Loon (Operation Systems Consultant)

Date: 02/08/2024

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# APPENDIX A: AUDIT FINDINGS

Refer to the Attachment (Appendix A)

# **APPENDIX B: CORRECTIVE ACTION PLAN & EVIDENCE**

Refer to the Attachment (Appendix B)

# APPENDIX C: AUDIT PLAN

Refer to the Attachment (Appendix C)

**End of Report** 

