

NESUS CERTIFICATION SDN BHD



MSP0 CERTIFICATION SUMMARY REPORT

FOR

SARAGAN PLANTATION SDN BHD (1145972-H)

Date: 12th August 2024

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MSPO Certification Summary Report		
	Company Name:	Saragan Plantation Sdn Bhd (1145972-H)
	Certifying Unit:	Saragan Estate
	Client Number:	NSC-76-03-22/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

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Abbreviations

CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
DOE	Department of Environment
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
GMP	Good Milling Practices
GPS	Global Positioning System
GAP	Good Agriculture Practices
ISO	International Standard Organization
MPOB	Malaysian Palm Oil Board
MPOCC	Malaysia Palm Oil Certification Council
MSPO	Malaysia Sustainable Palm Oil
NC	Non Conformity
OFI	Opportunities For Improvement
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PK	Palm Kernel
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RTE	Rare, Threatened and Endangered Species
SDS	Safety Data Sheet
SIA	Social Impact Assessment
SOP	Standard Operating Procedure

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1. INTRODUCTION

Saragan Plantation Sdn Bhd has commissioned Nesus Certification Sdn Bhd to conduct annual **Surveillance 2** audit for its oil palm plantations according to MS 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders.

1.1. Objective

The objective of this **surveillance 2** audit is to assess the oil palm plantations by an independent certification body with the aim for compliance of the standards.

1.2. Scope

Any changes in scope Yes ☐ No ☒

The certification is based on the documentation established by **Saragan Plantation Sdn Bhd**. The supporting documents provided to the audit team as well as information received by means of interviews, background investigation and site assessment.

The documents and information are reviewed against the requirements and criteria based on MS 2530-3: 2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders. Nesus Certification Sdn Bhd has employed a risk-based approach in the audit, focusing on the identification of significant risks and reliability of the assessment and reporting.

The following references are used as part of the assessment; the compliance of the requirements of the guidelines applied are checked.


1. Malaysian Sustainable Palm Oil Part 3: General Principles For Oil Palm Plantations And Organized Smallholders audit guidance;

1.3. Appointment and Qualification of team members

The audit team appointed consists of the team leader and team members. The team contributes to the review of documents, assessment of the project activity and preparation of this report.

Audit:	Date:	Audit Team	
Client Review:	MS PO Charting	Date:	15 August 2021
Surveillance 2 Year 3	13th - 14th June 2024	Lead Auditor	Jeffrey Denis Ridu ; Certified MSPO-SCCS Auditor (SGS Malaysia), Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Auditor (SGS Malaysia), MSc Plantation Management (UPM), BS Agbusiness (Iowa State University, USA), DPIM (ITM Perlis); 25 years working experience related to palm oil; Site & documentation audit and interview based on Principles 1 to 7 of MS 2530-3:2013.
		Auditor 1	Jiram Sidu ; Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Auditor (SGS Malaysia), MSc Science and Rural Resources and Environmental Policy (UK), BSc (Hons) Social Science (USM); More than 40 years experience in agriculture and environment management field; Site & documentation audit and interview based on Principles 1 to 7 of MS 2530-3:2013.

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Peer Reviewer 1:	-	Date:	-
Peer Reviewer 2:	-	Date:	-
Certification Decision Panel:	Mr Abdul Khalik Arbi	Date:	18 th August 2024
Approved by CM:	Mr Dickens Anak Mambu	Date:	18 th August 2024

5 Years Audit Programme

Planned month & year	S1 Date: 10/05/22	S2 Date: 20/06/22	SA1 Date: 26/09/23	SA2 Date: 26/09/24	SA3 Date: 26/09/25	S4 Date: 26/09/26	RA Date: 26/05/27
Internal audit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Stakeholder consultation / survey	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Use of logo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Follow-up from previous audit finding	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1 Management Commitment & Responsibility							
4.1.1 MSPO Policy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.2 Internal audit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.3 Management review	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.4 Continual improvement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.2 Transparency							
4.2.1 Transparency of information and documents relevant to MSPO requirements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.2.2 Transparent method of communication and consultation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.2.3 Traceability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.3 Compliance to legal requirements							
4.3.1 Regulatory requirements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.3.2 Land use rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.3.3 Customary rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4 Social responsibility, health, safety and employment condition							
4.4.1 Social impact assessment (SIA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.2 Complaints and grievances	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.3 Commitment to contribute to local sustainable development	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.4 Employees safety and health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.5 Employment conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.6 Training and competency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5 Environment, natural resources, biodiversity							
4.5.1 Environmental management plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.2 Efficiency of energy use and use of renewable energy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.3 Waste management and disposal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.4 Reduction of pollution and emission	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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4.5.5 Natural water resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.6 Status of rare, threatened, or endangered species and high biodiversity value area	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.7 Zero burning practices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6 Best practices							
4.6.1 Site management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.2 Economic and financial viability plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.3 Transparent and fair price dealing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.4 Contractor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.7 Development of new planting (not applicable)							
4.7.1 High biodiversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.2 Peat land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.3 Social and Environmental Impact Assessment (SEIA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.4 Soil and topographic information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.5 Planting on steep terrain, marginal and fragile soils	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.6 Customary land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note:

Legend:

☒ - plan to cover & covered

S1 - Stage 1

SA - Surveillance assessment (not more than 12 months from certification decision date)


☐ - for uncover

S2 - Stage 2

RA - Reassessment (4 months before certificate expiry)

Audit Stage	S1	S2	SA1	SA2	SA3	SA4	RA
Year	1	1	2	3	4	5	6
Plan	10/05/22	20/06/22	26/09/23	26/09/24	26/09/25	26/09/26	26/05/27
Actual	17/05/22	29/06/22	7-8/07/23	13-14/06/24			
Team Leader	Jiram Sidu	Jiram Sidu	Jeffrey Denis Ridu	Jeffrey Denis Ridu			
PR 1	-	George Akam	-	-	-	-	
PR 2	-	Rohana Parilla	-	-	-	-	

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2. METHODOLOGY


The audit approach consists of the following steps:

- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, interviews with operational personnel, stakeholders and its contractors through phone call; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review (if any)
- Address Peer Review Comments (if any)
- Certification Decision Panel (CDP)
- Final approval and issuance of certificate.

Surveillance Audit:

Surveillance 2 audit was conducted on **13th - 14th June 2024** which covers the following activities but not limited to below:

- On-site inspection, observations and review plantation documents for compliance to relevant Principles & Criteria of the applied standard;
- Interview operation personnel for understanding for the work assigned;
- Reviewed revised and updated documentation established and implemented;
- Operating records;
- Training records;
- Reports established;
- Work plans established;
- Review and closed out of non-conformance raised during **Surveillance 1** audit;
- Assessment reporting;

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On-site Assessment

The audit of the plantation was conducted according to the MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

The methodology for objective evidence collection was through documentation review, monitoring data and site assessment. The audit evidence obtained was based on a sample of the information; thereby introducing an element of uncertainty. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders were taken into account in the assessment.

Non-conformance:


On the basis of the desk review, evidences presented during the audits, non-conformance (NC) Major, Minor and Observation may be raised during the audit.

Major non-conformance shall be addressed and responded within 90 days from closing date of audit. For minor non-conformance, an action plan need to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be reviewed and verified during the next audit.

Site Sampling

Sampling Methodology and Risk Determination
Not applicable.

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3. ORGANIZATION INFORMATION

This report presents the results of the certification assessment at **Saragan Plantation Sdn Bhd** on **13th - 14th June 2024** by Nesus Certification Sdn Bhd. The purpose was to assess the operations of **Saragan Plantation Sdn Bhd** against the requirements of the Malaysian Sustainable Palm Oil (MSPO) certifications.

Saragan Plantation Sdn Bhd started planting in year **2019**. **Saragan Plantation Sdn Bhd** is an oil palm plantation with an area of **429.97 hectares**. **Saragan Plantation Sdn Bhd** will apply the certification of MS2530-3:2013 as the organization is committed to become a Sustainable Palm Oil producer.

Table 1: Information of Estate Being Audited

Name of Organization	Location	Coordinates	
		Lat.:	Log.:
Saragan Plantation Sdn Bhd	Sungai Selitut, Buan Land District, 97200 Bintulu, Sarawak.	2.944214	112.865129


Table 2: Supply Base Area Statement

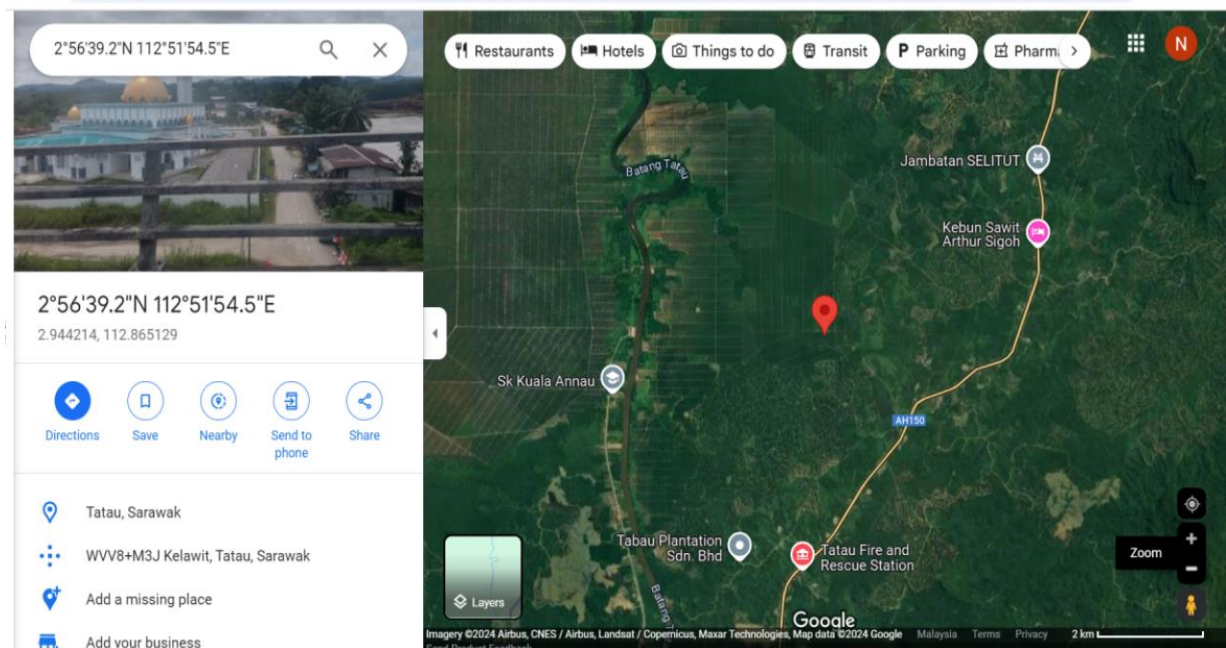
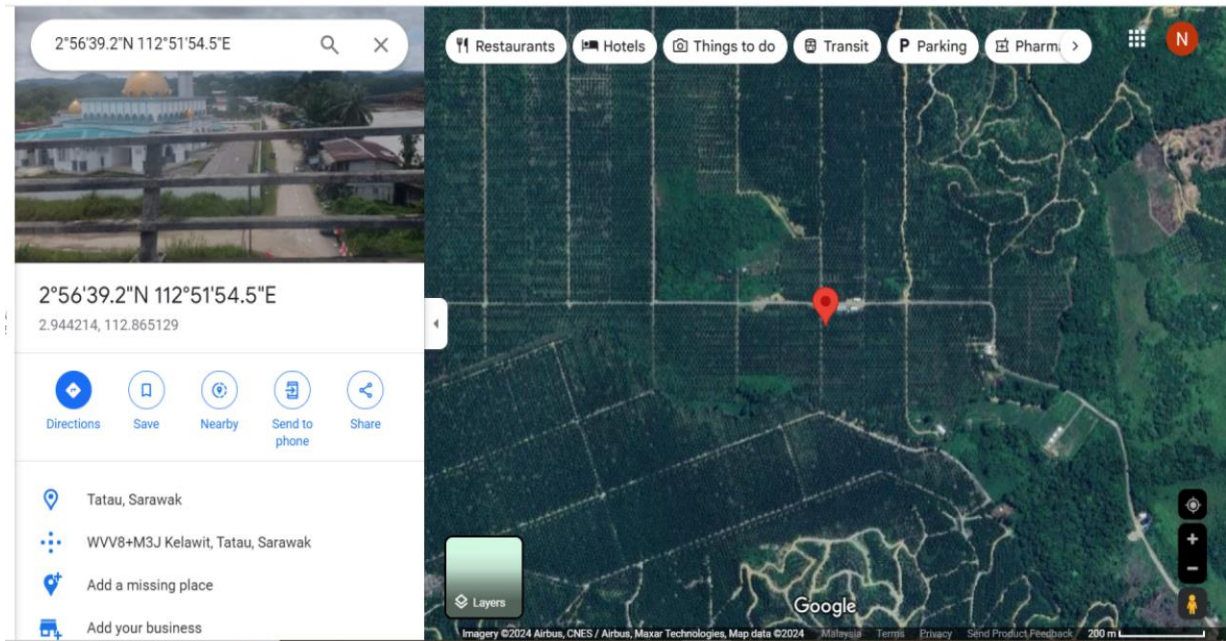
Area Statement (Ha)				
Estate	Titled & Certified Area (Ha)	Planted (Ha)	Conservation / HCV (Ha)	Others (Ha)
Saragan Plantation Sdn Bhd	429.97	363.38	-	66.59

Table 3: FFB Production


Estate	FFB Production (Mt)	
	Year 2023 (Actual)	Year 2024 (Projection***)
Saragan Plantation Sdn Bhd	4,535.69	5,500.00

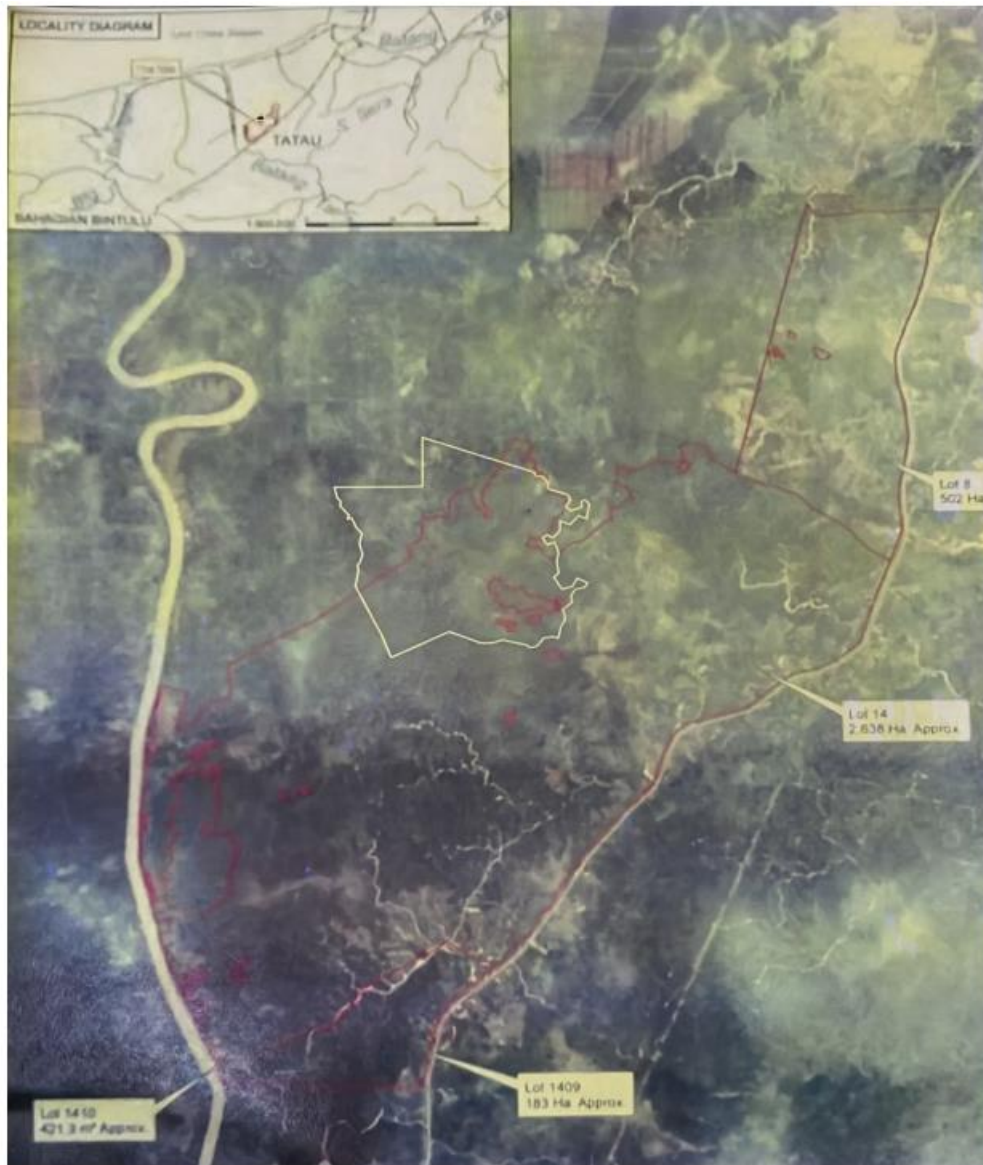
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Location Map of the Production Unit**Saragan Plantation Sdn Bhd**

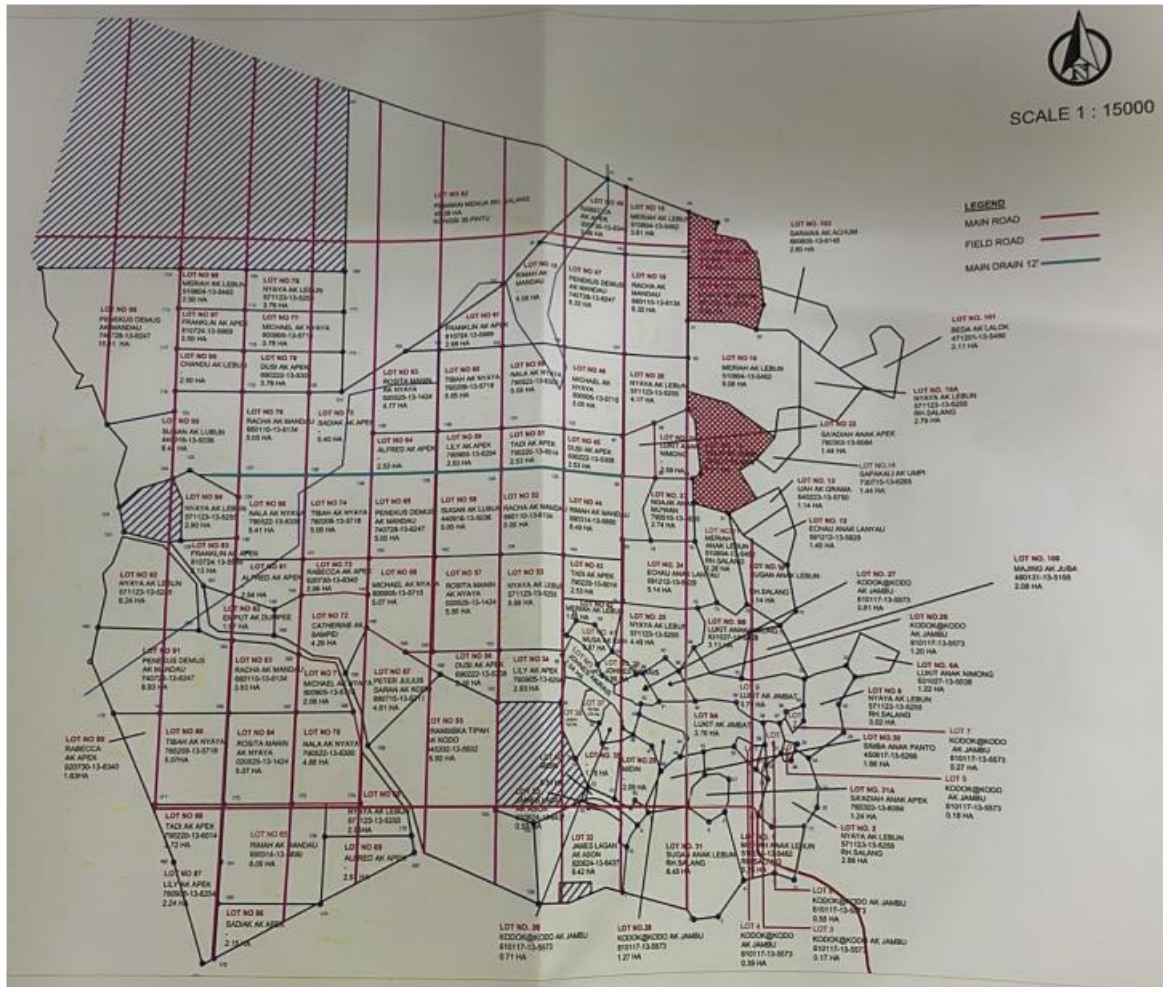
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4. AUDIT ASSESSMENT

4.1 Surveillance Audit

The objective of the audit is to assess the activities of the plantation are in compliance with MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

4.1.1 Surveillance 2

The **Surveillance 2** audit was conducted on **13th - 14th June 2024**.

During the **Surveillance 2** audit, there were **0 Major, 3 Minor and 1 OFI findings** being raised. The non-conformances raised during the audit were closed out by means of documents review that were established, revised and implemented appropriately and preventive actions taken by the estate.

During this audit, the minor non-compliance raised in the previous annual surveillance audit has been reviewed by the audit team by means of inspection of estate activities, conducted interviews, reviewed and verified documents that were established, corrected and implemented appropriately by the estate team. The corrective measures implemented were verified as appropriate.

For details of the assessment, refer to the summary of assessment for each indicator in section 4.4 of this report.


4.2 Stakeholders' Consultation

Nesus Certification Sdn Bhd, has notified the stakeholder as to accommodate stakeholder's consultation and communication for **Saragan Plantation Sdn Bhd** to provide comments. As at audit date on **13th - 14th June 2024**, there were no adverse comments received.

Table 5: Stakeholder Consultation for Saragan Plantation Sdn Bhd

Stakeholders Categories	Stakeholder's Input / Comments	Clients Feedback / Response
Supplier/Buyer: <ul style="list-style-type: none"> Naluri Bumimas Sdn Bhd Wagro Trading Sdn Bhd Hap Seng Fertilizer Sdn Bhd 	Have a good business relationship and committed with MSPO implementation. No issues arise.	Maintain the good business relationship.
Government Agency: Land And Survey Department Sarawak	Estate has been committed in complying with the national guidelines of respective matters. No issues.	Communication for all parties are clear and followed as stated in procedure.
Worker Representative: Employee	Happy with workplace and remuneration.	Estate always focuses on employee welfare and well being management.

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Local Community/ Neighbouring Villages: • Hub Zone Sdn bhd • Tabau Plantation Sdn Bhd • Emasvista Harta Sdn Bhd • Thano Resources Sdn Bhd • Rh Salang	Have good relationship with the estate. There is a two-way communication where discussion on issues can be amicably done.	Maintain the good rapport with surrounding local communities.
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4.3 SUMMARY OF FINDINGS**Principle and Criteria Assessment Summary**

The assessment team conducted a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits where all criterion will be assessed. Evidences are sought for conformity with the MSPO 2530-3:2013. The summary of the assessment can be seen below, where the "Findings/Comments" column reflects the findings in accordance with each criteria and indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below.

4.4 COMMENT ON COMPLIANCE STATUS, POSITIVE OBSERVATION & OPPORTUNITIES FOR IMPROVEMENT


Principle	Description	Comment	Conformity
Principle 1	Management Commitment Responsibility &	<p><u>Policy on Implementation of MSPO</u> Saragan Plantation Sdn Bhd (SPSB) has established its sustainability policy for MSPO. Dated 01st April 2022, the policy was signed by Director of SPSB, and being implemented by the estate.</p> <p>The policy statement has emphasized their commitment to ensure continual improvement in the management of FFB production. All policies displayed at main display board & verified during the audit.</p> <p>Saragan Plantation Sdn Bhd is committed to sustainable development and will achieve this through regular performance monitoring and measuring, implementation of best environmental practices and conserving biodiversity".</p> <p><u>Internal Audit</u> Internal audits are to be conducted at least once a year, which was conducted on 06th June 2024 for the estate. Based on records, the audit team notes that the company has established proper internal audit plan that is found to be covering all operations within the all estate area.</p> <p>Based on the internal audit records, the audit</p>	Complied.

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		<p>team observed that several comments has been identified internal audit team. The root cause of the NCs has been addressed in the Internal Audit Report.</p> <p>Report of root cause analysis on non conformity was documented together with full audit report and was made available to the management for their review.</p> <p>Management Review Management review was conducted on 10th June 2024 in Saragan Plantation Sdn. Bhd office's meeting room. It was attended by Managing Director, Estate Manager, and all estate staff. The minutes of meeting was approved by the Director.</p> <p>Main agenda stated in minutes of meeting prepared by estate manager was regarding overall estates operation activities including effectiveness in continual improvement system for both estates.</p> <p>Continual Improvement It was observed that SPSB has established its Continual Improvement Plan dated 15th May 2024.</p> <p>SPSB will establish a system to improve practices in line with new information and techniques or new industry standards and technology if feasible and cost effective.</p> <p>Necessary resources will be provided for training whenever required. Under Company budget for Year 2024, Saragan Plantation has allocated certain budget for MSPO preparation & Certification.</p>	
Principle 2	Transparency	<p>Transparency of documents relevant to MSPO requirements Saragan Plantation Sdn Bhd has established its Communication Procedure SRG/P2/2.2.5, dated 01st January 2023, and Procedure on Complaints & Grievances, SRG/P2/2.1, dated 01st January 2023.</p> <p>Except for confidential documents or where disclosure of information would result in negative environmental or social outcomes, other management documents was made publicly available to stakeholder upon request.</p> <p>Transparent method of communication and consultation Saragan Plantation Sdn Bhd has established its Communication Procedure and Release of Information to Stakeholders procedure dated 01st April 2023 in respect of</p>	Complied.

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		<p>consultation & communication with its stakeholders.</p> <p>MSPO Committee has been formed as per its chart dated 01st April 2023.</p> <p>The List of stakeholders was adequate and updated on 01st April 2023.</p> <p>Stakeholder meeting was held on 17th April 2024 with landowners. Minutes of meeting and attendance verified during audit.</p> <p><u>Traceability</u> Traceability Procedure dated 01st April 2022 has been established. The procedure is established to suit the conditions of each operating unit in order to achieve an effective traceability system. The procedure was created to demonstrate actual implementation, thereby reducing the need for frequent inspection. Documentation and monitoring record for the estate operation from field to mill can be sighted in the procedure which includes FFB harvested, FFB collected at roadside platform with record on FFB Evacuation Note etc.</p> <p>Traceability officer has been appointed with letter of appointment dated 01st April 2023.</p> <p>Inspections by management will be carried out regularly to ensure compliance with the system.</p> <p>Records of harvesting by Blocks are available. Records of sale of FFB are maintained daily and monthly as per May 2024 (Round 2).</p>	
Principle 3	Compliance to legal requirements	<p><u>Regulatory requirements</u> The estate is operating in compliance with local, state, national, and ratified international laws and regulations. The estate's appointed legal officer is in charge of monitoring compliance. If there are any changes, estates management will be notified so that appropriate adjustments can be made.</p> <p>Saragan Plantation Sdn Bhd MPOB Lesen: 620560002000 Validity: 01st November 2023 - 31st October 2024 Total Area: 363.38 Ha</p> <p><u>Trade licence</u> No. A797131; Oil Palm Plantation; Valid: 04th December 2023 – 03rd December 2024</p>	Complied.

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		<p><u>Suruhanjaya Syarikat Malaysia</u> -Perakuan Pemertbadanan Syarikat Sendirian for Ladang LM Sdn Bhd (1145972-H) dated 26th May 2015.</p> <p>Saragan Plantation Sdn Bhd have listed all laws applicable to them as verified through its legal register, updated 01st April 2023.</p> <p>The management has appointed Mr Gan Zi Yang as its Legal officer as per Appointment letter signed by Mr Gan Chai Tiong, Director dated 01st April 2023. He is responsible to ensure compliance and updating the legal register.</p> <p><u>Legal land use rights</u> Saragan Plantation Sdn Bhd land has made a Lease agreement with the NCR landowners. There are agreements with the NCR land owners on the rental of the NCR land for oil palm development for 30 years and for another extension of 30 years would require another signing of agreement 5 years before expiry date. Copies of the agreement were maintained by the Saragan Plantation Sdn Bhd. The original copies are maintained by the Head Office at Johor. The legal use of the land confirmed to be for cultivation of oil palms and agricultural use.</p> <p>The estate field map is evident and boundary was visible during site visit.</p> <p>There were no recorded or known disputes over the ownership of the land. No changes to the land ownership or new land acquisition since the last audit.</p> <p><u>Customary rights</u> There are no issues on legal acquisition of land. The estate will respond according to the Complaints/Grievance Mechanism should any cases arise in future.</p> <p>Map for estate area was made available.</p>	
Principle 4	Social responsibility, health, safety and employment condition	<p><u>Social Impact Assessment</u> The SIA report was carried out by the estate management itself to comply with the principle 4 (Social responsibility, health, safety and health employment condition) to the Malaysia Sustainable Palm Oil (MSPO).</p> <p>Social Impact Assessment for Saragan Plantation Sdn Bhd was sighted prepared in January 2023 by Person in charge. Next review will be in January 2024.</p> <p>The Social Impact Assessment and Management Plan updated January 2023</p>	Minor Non-Conformity have been raised.

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		<p>shows positive and negative impacts; Mitigation of negative impacts and enhancement of positive impacts; and Timeline. Document reference: SPSB-SIAMP-2023.</p> <p><u>N/C No.1; MINOR (Principle 4.4.1.1)</u> Social impact should be identified and management plans to mitigate the negative impacts while promoting the positive ones should be incorporated, but was not revised and updated as per requirements of the new standard. There is a lack of in-depth assessment of the social impacts especially on the surrounding local communities and nearby estates.</p> <p><u>Complaints and grievances</u> Complaints and Grievances Procedure for Saragan Plantation Sdn Bhd is available. The procedure comprised of objective, scope, complainants, Time/period, action to be taken & Grievances record. Also a flowchart is attached. The procedure was established 01st April 2022.</p> <p>A process flow chart is attached in the procedure with timeline to inform complainant on status. A timeline to settle complaints is also stated.</p> <p>The system in place is verified to be effective in ensuring that complaints and grievance are addressed or resolved in timely and appropriate manner. Actions taken to address the complaints and grievances received are recorded appropriately.</p> <p>In order to ease the employees and relevant stakeholders to lodge the complaint, the complaints and grievances logbook is available at the office, which is near to the labour quarters.</p> <p>The stakeholder communication was sighted during meeting conducted on 17th April 2024 at SunFlower Café, Tatau which includes landowners from Rh Separai.</p> <p>Record communication with supplier and buyer was kept in communication logs.</p> <p>Currently no record of complaint. If there is, record will be kept at a minimum of 2 years.</p> <p><u>Commitment to contribute to local sustainable developments</u> The estate management has been actively assisting and contributing to the surrounding communities. CSR done by Saragan plantation Sdn Bhd include constructing and</p>	
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		<p>maintaining a road as we enter into the estate area.</p> <p>TR Salang Ak Unsa, KM6, Sg. Separai, 97200 Tatau; requested for assistance in clearing landslides using estate's excavator on 19th March 2023.</p> <p>Employees safety and health</p> <p>Safety policy was included in MSPO policy which was signed by top management dated 01st April 2022. The latest Policy briefing was conducted on 30th April 2023 attended by all workers.</p> <p>All operation risk were assessed and documented in the HIRARC Form. The management has developed the Hazard Identification, Risk Assessment, Risk Control procedure and consist of all applicable risks and analysis. The HIRARC was updated on 01st January 2023. HIRARC has been established covering all activities and operations in the estate such as harvesting, spraying, manuring etc.</p> <p>Training on safety and health aspects done on 01st April 2024 on use of fire extinguisher by Mr Marcus Sanun.</p> <p>Procedure on PPE, established on 01st April 2022. Appropriate Records of PPE issuance are kept in the Rekod Pengambilan Alat-alat PPE sighted dated 31st March 2024. The management provided them with the necessary personal protective equipment (PPE), and replace broken or unfit PPE for free if the old or broken PPE is returned.</p> <p>The estate has established SOP for Chemical Handling Procedure. SOP is regarding on Requesting of Chemical, Chemical Storage, Chemical Transporting, Chemical Handling and Chemical Spillage. List of chemicals: 5.</p> <p>g)The estate has conducted regular two-way communication with their employees where issues affecting their business such as employee's health, safety and welfare through briefing/training. Any issue related to safety and health will be discussed with supervisor. Safety and health committee meeting was not formed as the total of workers less than 40. Latest communication on safety and health sighted from the records of Safety and Health meeting conducted on 17th April 2024.</p> <p>SOP on handling accident been mentioned on specific procedure "Emergency Preparedness & Response". An emergency</p>	
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		<p>preparedness and response chart have been set up. Chart demonstrates control of situation and the process of handling the situation and provides information.</p> <p>Emergency response team and their phone numbers are available and display at site office and labor quarters. Emergency layout was made available indicated the Assembly Point location.</p> <p>SOP on "Accident Investigation & Reporting" has been established on 01st April 2022. No accident reported. JKPP 8 submitted on 12th June 2024 Ref: JKPP8/184633/2023.</p> <p><u>Employment conditions</u></p> <p>Saragan Plantation Sdn Bhd has established a Equal Opportunity Policy. The policy was signed by Mr Gan Chai Tiong, Director of Saragan Plantation Sdn Bhd dated 01st April 2022.</p> <p>Based on observation and interview session, it was noted that there are no discriminatory practices in the estate.</p> <p>The top management of Saragan Plantation Sdn Bhd is committed to implement the minimum wages in their operation. Their commitment is clearly described with the statement indicated in the Minimum Wages Policy signed by Mr Gan Chai Tiong, Director of Saragan Plantation Sdn Bhd dated 01st May 2022. Verified pay slips of workers on check roll (weeder, sprayer, harvester and general workers) for the month of April and May 2022 showed all workers employed directly by the estates received basic wages of more than RM1,500 per month, hence, in compliance with the Minimum Wage Order 2022.</p> <p>To date, there is no contractor involved in the operation at Saragan Plantation Sdn Bhd operation.</p> <p>Details of employees were available in the Employment Listing. The records contained full name, gender, date of birth, IC, Race, Date joined, Position, Salary status, Period of employment, Years of service.</p> <p>The terms of employment are clearly specified in the contracts, which included position offered, period of employment, salary, overtime rate, rest days every Sundays, rate of pay when working on rest days, days and hours of work, approved deductions, termination of employment, holiday pay, rate of pay when working on</p>	
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		<p>holidays, leave pay, sick leave, maternity leave, passage expenses, expatriation of remains and burial arrangement, insurance.</p> <p><u>N/C No. 2; MINOR (Principle 4.4.5.6)</u> Contract agreements should be made between the employer and all its employees. Based on document review, only local employees have signed the contract agreements.</p> <p>Incentives are paid according to performances. Apart from that, the management also provides free housing facilities with free water and electricity (Solar Panel). For medical needs, will be referred to Tatau Clinic.</p> <p>No indication of sexual harassment happening in the estate. The site establishes a Human Rights Policy endorsed by the Managing Director on 01st April 2022 which in the policy has include clause on humane treatment of labour which includes sexual harassment, abuse, coercion or punishment according to the latest labour act.</p> <p>Saragan Plantation Sdn Bhd has established Freedom and Rights to join Trade Union Policy. The policy was signed by Mr Gan Chai Tiong, Director of Saragan Plantation Sdn Bhd dated 01st April 2022. There is no labour union established on site. Interview with workers, no obstruction from the management for workers who would like to join the union. There are workers representatives who represented the whole estate workers to liaise with the management on any issues.</p> <p>As stated in the estate's Policy on No Child Labour, there are no underage workers employed by the estate.</p> <p><u>Training and competency</u> Annual training programme 2024 was made available. Based on the training record, it was observed the Safety Operation was conducted in the estate which focused on workers' operation and environmental awareness.</p> <p>Appropriate PPE, e.g safety helmets, masks, gloves, goggles had been provided to relevant workers to cover all potentially hazardous operations.e training plan is being executed progressively.</p> <p>Records of training for each employee, including new employees were maintained.</p>	
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		<p>The training needs analysis discussed in management meetings under the agenda of Training Programme. Latest annual training programme is 2024. Training matrix to identify what are the training needs.</p> <p>Training for various work categories, with regards to their duties and training needs had been reviewed and found acceptable.</p>	
Principle 5	Environment, natural resources, biodiversity and ecosystem services	<p>Environmental management programme Environmental Policy for Saragan Plantation Sdn Bhd is available and signed by Mr Gan Chai Tiong, Director, dated 01st April 2023. SPSB is committed to produce in environmentally sound and sustainable manner through continuous improvement in environmental performances in all activities.</p> <p>Environmental Aspects and Impacts Analysis (Form No. EAF01-01) was updated on 01st April 2023 and found to be comprehensive covering all operations and activities in the estate.</p> <p>Environmental Improvement Plan has been formulated, but need to be improved once a more comprehensive EAIA has been undertaken.</p> <p>The estate is in the process of setting up new facilities, such as office, labour quarters and necessary stores.</p> <p>Continual Improvement plan on pollution prevention and reduction is available.</p> <p>Saragan Plantation Sdn Bhd Training Schedule for 2024 was available and include training on environmental aspects, including awareness training on MSPO Awareness, Buffer zone management, Scheduled waste, chemical handling & storage.</p> <p>The estate management has organised its Environmental training on 01st April 2024 for its workers. The training was conducted by Environment Officer. The training was focused on: -Kesedaran alam sekitar; -Penjagaan alam sekitar; -Langkah-langkah untuk mengelakkan kerosakan alam sekitar.</p> <p>Estate management has organized meeting with its employees and workers on environmental matters. The latest meeting cum awareness on MSPO and environment was conducted on 28th March 2024. Minutes of Meeting, Agenda and attendance list</p>	<p>Opportunity For Improvement (OFI) has been raised.</p>

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		<p>verified during the audit.</p> <p><u>Efficiency of energy use and use of renewable energy</u> SPSB will closely monitor its fuel consumption against its FFB production to determine its energy efficiency once the estate is really in production. Todate the estate is only doing scout harvesting as some of the palms are newly planted..</p> <p>The usage of diesel for its transportation & maintenance machinery will be closely monitored once the estate is really in production.</p> <p>Solar power has been used to supply electricity for workers quarters.</p> <p><u>Waste management and disposal</u> All wastes have been identified in its Waste Management Plan – Waste management & disposal, SRG/P5/5.1.10, dated 01st April 2023, which cover mainly, general wastes, domestic wastes and scheduled wastes.</p> <p>Currently, all domestic wastes are regularly transported by the estate manager to the main bins of Bintulu Development Authority at Tatau town.</p> <p>Procedure Pengendalian Bahan Kimia (Chemical handling procedure), SRG/P4/4.9.2. have been included under its Water Management Plan, particularly, with respect to water for agrochemical use (pre-mixing and triple rinse)</p> <p>The estate has no workshop. Any repair and servicing of vehicles and machineries will be outsourced.</p> <p>The procedures state that used empty pesticide containers shall be triple rinsed before being disposed or reused as chemical containers for spraying as per Chemical handling procedure), SRG/P4/4.9.2.</p> <p><u>Reduction of pollution and emission</u> Assessment of all polluting activities will be included in the EAIA.</p> <p><u>Natural water resources</u> The estate has established its Water Management Plan - Natural Water Resources, SRG/P5/5.1.9, which covers the establishment of buffer zone for stream/rivers, water for domestic use, wastes water and water for agrochemical use.</p>	
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		<p>Rain water harvesting using water tank is practised in the estate to provide water for domestic use.</p> <p>Procedure for Riparian, SRG/P5/5.1.7 has been established to maintain its riparian areas. The procedures stated that riparian areas are to be marked with markers and signages and no maintenance work carried out there.</p> <p>No construction of bunds, weirs or dam sighted or make known to auditors during audit and site visit.</p> <p>Main source of water is from mountain stream, which is still relatively clean.</p> <p>Rain water harvesting is also done as precautionary measure during drought and appropriate action taken to minimize pollution of water source.</p> <p><u>Status of rare, threatened or endangered species and high biodiversity value area</u></p> <p>The estate management has done its Biodiversity Assessment – Status of Rare, Threatened or Endangered species & High Biodiversity Area, Doc. SRG/P5/5.1.6. The assessment covers:</p> <ol style="list-style-type: none"> 1) Identification of biodiversity areas; 2) Biodiversity impacts; and 3) Action plan. <p>Also include:</p> <ol style="list-style-type: none"> a) List of endangered species IUCN b) Wildlife Protection Ordinance (Sarawak) <p><u>N/C No. 3; Opportunity For Improvement (Principle 4.5.6.1)</u></p> <p>There is a need to further improve on the assessment and identification of potential High Conservation Value (HCV) areas in the estate and neighbouring areas.</p> <p>To date, no RTE species reported as the surrounding areas have been developed with oil palm estates, belonging to both private investors and small-holders.</p> <p>Proper signages on Riparian buffer zone with prohibition on spraying, manuring, No open burning and No hunting have been installed at strategic sites throughout the estate.</p> <p><u>Zero burning practices</u></p> <p>Zero Burning policy is established on 01st April 2022. The policy has been signed by Mr Gan Chai Tiong, Director, whereby showing</p>	
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		the estates committed with zero burning practices in all their operational area as a plan to reduce air pollution.	
Principle 6	Best practices	<p><u>Implementation of standard best practices / Site management</u></p> <p>Estate adopted the following documented manuals and documents as their standard operating procedures:</p> <ol style="list-style-type: none"> Manuring Spraying Pruning Harvesting Tractor driver Driving FFB lorries <p>Interview with selected estate workers revealed that they are aware on the MSPO requirements. All palms in the estate are planted entirely on flat and slight undulating area.</p> <p>New SOP added are :</p> <ol style="list-style-type: none"> Oil palm cultivation on peat; Control No: MSPO-SOP16 established 01/04/2023; Replanting; Control No: SRG/P4/4.9.9. <p>Estate is typically flat land and it was also observed that practices to minimize and control erosion and degradation of soils were also advocated through proper stacking of fronds, road maintenance and maintenance of soft vegetation in the interlines.</p> <p>Block marking was observed at each block made of wood which contained the following information: Block No., task, total palm.</p> <p><u>N/C No. 4; MINOR (Principle 4.6.1.3)</u></p> <p>A visual identification or reference system has been established for each field, but found inadequate.</p> <p>Based on site visit, it was found that the block signage did not include the necessary details such as:</p> <ol style="list-style-type: none"> Hectarage; Year of Planting; Source of Planting Material. <p><u>Economic and financial viability plan</u></p> <p>Saragan Plantation Sdn Bhd has continued to have documented business plans with projections until the financial year 2023/2024. The budget provisions covered activities for upkeep, cultivation, harvesting & evacuation, welfare, capital expenditure, etc. Attention was given to crop projection, cost of production, cost per ton and per hectare indicators to monitor the performance of each operating unit. The cost of production was reviewed and</p>	Minor Non-Conformity has been raised.

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		<p>compared against expenditure each year with projections in place for future years.</p> <p>No replanting programme in near future as the earliest planting was in 2019.</p> <p>Transparent and fair pricing dealing All arrangement of the pricing mechanism is handled through Head Office level. Pricing mechanism were understood by the supplier.</p> <p>Sales and purchasing agreements with supplier sighted. Information had included agreed price and payment is done in timely manner.</p> <p>Contractor To date there is no contractor engaged by Saragan Plantation Sdn Bhd estate operation.</p>	
Principle 7	Development of new plantings	<p>Not Applicable.</p> <p>Note: the whole Principle 7 is not applicable for this audit as new planting in the plantation areas is yet to be carried out.</p>	Not Applicable.

Based on the audit, it was apparent that:

The internal audit program has been fully implemented and demonstrates effectiveness as a tool for maintaining and improving the management system	✓
The management review process is adequate and effective.	✓
The organization has met its objectives and targets and monitored progress towards their achievement.	✓
The management system documentation confirms with the requirements of the MSPO audit standard.	✓

4.5 PREVIOUS AUDIT FINDINGS – IF APPLICABLE


Nonconformity identified during previous audits has been corrected and the corrective action continues to be effective	✓
Not adequately addressed nonconformity identified during previous audit activities and the specific issue has been re-defined in the nonconformity section of this report.	Nil

4.6 EXISTING CERTIFICATION

Currently are being certified to other certification schemes as below

Current Certification (Please tick the certification you are currently certified)			
	ISO 9001		HACCP
	EMS 14001		RSPO
	OHSAS 18001/ISO 45001		ISCC

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	ISO 22001	x	Others: MSPO2530-3
	None		

4.7 AUDIT SUMMARY AND RECOMMENDATION

The audit team concludes that the organization fulfill the requirements of the MS 2530-3:2013 standard and demonstrated the ability of the system to systematically achieve agreed requirements for products or services within the scope and the organization's policy and objectives.

The audit team recommends that, MSPO certificate to be maintained by submission and accept the corrective action plan and evidence of NCRs within the stipulated time frame to **Saragan Plantation Sdn Bhd**.

Signed for and on behalf of
Nesus Certification Sdn Bhd



(Jeffrey Denis Ridu)

Lead Auditor

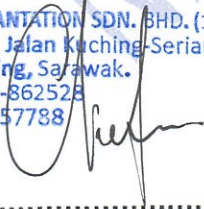
Date: 12/08/2024

**ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY AND CONFIRMATION OF AUDIT FINDINGS**

This is to acknowledge and confirm the audit described in this report and the acceptance of the contents and findings in this audit report.

Signed for and on behalf of
Saragan Plantation Sdn Bhd


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(Ms Tio Chai Fang)
MSPO Coordinator

Date: 15/08/2024

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APPENDIX A: AUDIT FINDINGS

Refer to the Attachment (Appendix A)

APPENDIX B: CORRECTIVE ACTION PLAN & EVIDENCE

Refer to the Attachment (Appendix B)

APPENDIX C: AUDIT PLAN

Refer to the Attachment (Appendix C)

End of Report

NESUS CERTIFICATION