

**NESUS CERTIFICATION SDN BHD**



# **MSPO CERTIFICATION SUMMARY REPORT**


FOR

**YONG SHIN HOLDINGS SDN BHD** (1153494-K)

Date: 29<sup>th</sup> August 2024

Lot 6892, Block 26, 1st Floor, Muara Tuang Land District,  
70 Uni Central Commercial Centre,  
94300 Kota Samarahan, Sarawak, Malaysia  
Phone: 082-501070  
E-mail: [nesuscertainment@gmail.com](mailto:nesuscertainment@gmail.com)  
Website: [www.nesus.com.my](http://www.nesus.com.my)


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MSPO Certification Summary Report		
	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

## Table of Contents


Abbreviations	2
1 Introduction & 5 Years Audit Programme	3-5
2 Methodology	6-7
3 Organization Information	8-10
4 Audit Assessment	11-22
Appendix A: Audit Findings	23
Appendix B: Corrective Action Plan & Evidence	23
Appendix C: Audit Plan	23
End of Report	23

**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

**Abbreviations**

<b>CHRA</b>	Chemical Health Risk Assessment
<b>CPO</b>	Crude Palm Oil
<b>CSR</b>	Corporate Social Responsibility
<b>DOE</b>	Department of Environment
<b>EFB</b>	Empty Fruit Bunch
<b>EIA</b>	Environment Impact Assessment
<b>FFB</b>	Fresh Fruit Bunch
<b>GMP</b>	Good Milling Practices
<b>GPS</b>	Global Positioning System
<b>GAP</b>	Good Agriculture Practices
<b>ISO</b>	International Standard Organization
<b>MPOB</b>	Malaysian Palm Oil Board
<b>MPOCC</b>	Malaysia Palm Oil Certification Council
<b>MSPO</b>	Malaysia Sustainable Palm Oil
<b>NC</b>	Non Conformity
<b>OFI</b>	Opportunities For Improvement
<b>OSH</b>	Occupational Safety and Health
<b>P&amp;C</b>	Principle and Criteria
<b>PK</b>	Palm Kernel
<b>POME</b>	Palm Oil Mill Effluent
<b>PPE</b>	Personal Protective Equipment
<b>RTE</b>	Rare, Threatened and Endangered Species
<b>SDS</b>	Safety Data Sheet
<b>SIA</b>	Social Impact Assessment
<b>SOP</b>	Standard Operating Procedure

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## 1. INTRODUCTION

**Yong Shin Holdings Sdn Bhd** has commissioned Nesus Certification Sdn Bhd to conduct annual **Surveillance 2** audit for its oil palm plantations according to MS 2530-3:2013 Part 3 General Principles for Oil Palm Plantations and Organized Smallholders.

### 1.1. Objective

The objective of this **surveillance 2** audit is to assess the oil palm plantations by an independent certification body with the aim for compliance of the standards.

### 1.2. Scope

Any changes in scope      Yes ☐      No ☒

The certification is based on the documentation established by **Yong Shin Holdings Sdn Bhd**. The supporting documents provided to the audit team as well as information received by means of interviews, background investigation and site assessment.

The documents and information are reviewed against the requirements and criteria based on MS 2530-3: 2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders. Nesus Certification Sdn Bhd has employed a risk-based approach in the audit, focusing on the identification of significant risks and reliability of the assessment and reporting.

The following references are used as part of the assessment; the compliance of the requirements of the guidelines applied are checked.


1. Malaysian Sustainable Palm Oil Part 3: General Principles For Oil Palm Plantations And Organized Smallholders audit guidance;

### 1.3. Appointment and Qualification of team members

The audit team appointed consists of the team leader and team members. The team contributes to the review of documents, assessment of the project activity and preparation of this report.

Audit:	Date:	Audit Team	
<b>Surveillance 2 Year 3</b>	<b>13<sup>th</sup> - 14<sup>th</sup> August 2024</b>	<b>Lead Auditor</b>	<b>Dickens Mambu</b> ; Certified MSPO SCCS Auditor (SGS Malaysia), Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Lead Auditor (DQS Certification), MSc Sustainable Land Use (Unimas), BSc (Hons) Conservation Biology (UMS), Exec. Diploma in Plantation Management (UTM); 15 years working experience related to palm oil; Site & documentation audit and interview based on Principles 1 to 7 of MS 2530-3:2013.
		<b>Auditor 1</b>	<b>Monica Mone Lubong</b> ; Certified Lead Auditor QEHS (SGS Malaysia), Certified MSPO Auditor (SGS Malaysia), BSc(Computer Engineering); 7 years working experience related to palm oil; Site and documentation audit based on Principles 1 to 7 of MS

**MSPO Certification Summary Report**

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		2530-3:2013
	<b>Training Auditor</b>	<b>Pitalin Jarit</b> ; Certified MSPO Lead Auditor (Nesus Certification), Dip.(Agriculture Opt Plantation Management); 15years working experience related to palm oil; Site and documentation audit based on Principles 1 to 7 of MS 2530-3:2013

<b>Clients Review:</b>	Mr. Lee Jin Yao	<b>Date:</b>	03 <sup>rd</sup> September 2024
<b>Peer Reviewer 1:</b>	-	<b>Date:</b>	-
<b>Peer Reviewer 2:</b>	-	<b>Date:</b>	-
<b>Certification Decision Panel:</b>	Mr Jeffrey Denis Ridu	<b>Date:</b>	05 <sup>th</sup> September 2024
<b>Approved by CM:</b>	Mr. Dickens Anak Mambu	<b>Date:</b>	05 <sup>th</sup> September 2024

**5 Years Audit Programme**

Planned month & year	S1 Date: 30/05/22	S2 Date: 30/06/22	SA1 Date: 19/09/23	SA2 Date: 19/09/24	SA3 Date: 19/09/25	S4 Date: 19/09/26	RA Date: 19/05/27
Internal audit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Stakeholder consultation / survey	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Use of logo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Follow-up from previous audit finding	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.1 Management Commitment &amp; Responsibility</b>							
4.1.1 MSPO Policy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.2 Internal audit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.3 Management review	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.1.4 Continual improvement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.2 Transparency</b>							
4.2.1 Transparency of information and documents relevant to MSPO requirements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.2.2 Transparent method of communication and consultation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.2.3 Traceability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.3 Compliance to legal requirements</b>							
4.3.1 Regulatory requirements	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.3.2 Land use rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.3.3 Customary rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.4 Social responsibility, health, safety and employment condition</b>							
4.4.1 Social impact assessment (SIA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.2 Complaints and grievances	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.3 Commitment to contribute to local sustainable development	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.4 Employees safety and health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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4.4.5 Employment conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.4.6 Training and competency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.5 Environment. natural resources, biodiversity</b>							
4.5.1 Environmental management plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.2 Efficiency of energy use and use of renewable energy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.3 Waste management and disposal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.4 Reduction of pollution and emission	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.5 Natural water resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.6 Status of rare, threatened, or endangered species and high biodiversity value area	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.5.7 Zero burning practices	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.6 Best practices</b>							
4.6.1 Site management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.2 Economic and financial viability plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.3 Transparent and fair price dealing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.6.4 Contractor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4.7 Development of new planting (not applicable)</b>							
4.7.1 High biodiversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.2 Peat land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.3 Social and Environmental Impact Assessment (SEIA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.4 Soil and topographic information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.5 Planting on steep terrain, marginal and fragile soils	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.7.6 Customary land	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Note:**

Legend:

☒ - plan to cover & covered

S1 - Stage 1

SA - Surveillance assessment (not more than 12 months from certification decision date)


☐ - for uncover

S2 - Stage 2

RA - Reassessment (4 months before certificate expiry)

Audit Stage	<b>S1</b>	<b>S2</b>	<b>SA1</b>	<b>SA2</b>	<b>SA3</b>	<b>SA4</b>	<b>RA</b>
Year	1	1	2	3	4	5	6
Plan	30/05/22	30/06/22	19/09/23	19/09/24	19/09/25	19/09/26	19/05/27
Actual	18/05/22	22/06/22	29-30/8/23	13-14/08/24			
Team Leader	Jiram Sidu	Jiram Sidu	Jeffrey Denis Ridu	Dickens Anak Mambu			


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PR 1	-	George Akam	-	-	-	-	
PR 2	-	Rohana Parilla	-	-	-	-	

NESUS CERTIFICATION

**MSPO Certification Summary Report**

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**2. METHODOLOGY**

The audit approach consists of the following steps:


- Contract review;
- Appointment of team members and technical reviewer;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- On-Site assessment, interviews with operational personnel, stakeholders and its contractors through phone call; review of documentation;
- On-site reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Peer review (if any)
- Address Peer Review Comments (if any)
- Certification Decision Panel (CDP)
- Final approval and issuance of certificate.

**Surveillance Audit:**

**Surveillance 2** audit was conducted on **13<sup>th</sup> - 14<sup>th</sup> August 2024** which covers the following activities but not limited to below:

- On-site inspection, observations and review plantation documents for compliance to relevant Principles & Criteria of the applied standard;
- Interview operation personnel for understanding for the work assigned;
- Reviewed revised and updated documentation established and implemented;
- Operating records;
- Training records;
- Reports established;
- Work plans established;
- Review and closed out of non-conformance raised during **Surveillance 1** audit;
- Assessment reporting;



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### On-site Assessment

The audit of the plantation was conducted according to the MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

The methodology for objective evidence collection was through documentation review, monitoring data and site assessment. The audit evidence obtained was based on a sample of the information; thereby introducing an element of uncertainty. Checklists and questionnaires were used to guide the collection of information. The comments made by external stakeholders were taken into account in the assessment.


### Non-conformance:

On the basis of the desk review, evidences presented during the audits, non-conformance (NC) Major, Minor and Observation may be raised during the audit.

Major non-conformance shall be addressed and responded within 90 days from closing date of audit. For minor non-conformance, an action plan need to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be reviewed and verified during the next audit.

### Site Sampling

Sampling Methodology and Risk Determination
Not applicable.

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### 3. ORGANIZATION INFORMATION

This report presents the results of the certification assessment at **Yong Shin Holdings Sdn Bhd** on **13<sup>th</sup> - 14<sup>th</sup> August 2024** by Nesus Certification Sdn Bhd. The purpose was to assess the operations of **Yong Shin Holdings Sdn Bhd**.

**Yong Shin Holdings Sdn Bhd** started planting in year **2019**. **Yong Shin Holdings Sdn Bhd** is an oil palm plantation with an area of **706.31 hectares**. **Yong Shin Holdings Sdn Bhd** will apply the certification of MS2530-3:2013 as the organization is committed to become a Sustainable Palm Oil producer.

Table 1: Information of Estate Being Audited

Name of Organization	Location	Coordinates	
		Lat.:	Log.:
Yong Shin Holdings Sdn Bhd	Lot 3, Block 3, Kayan Land district, Lot 82 & 83, Block 17, Bukar Sadong Land District, at Kampung Tubih Area, Tebedu, 94760 Serian, Sarawak	1.118369	110.424027


Table 2: Supply Base Area Statement

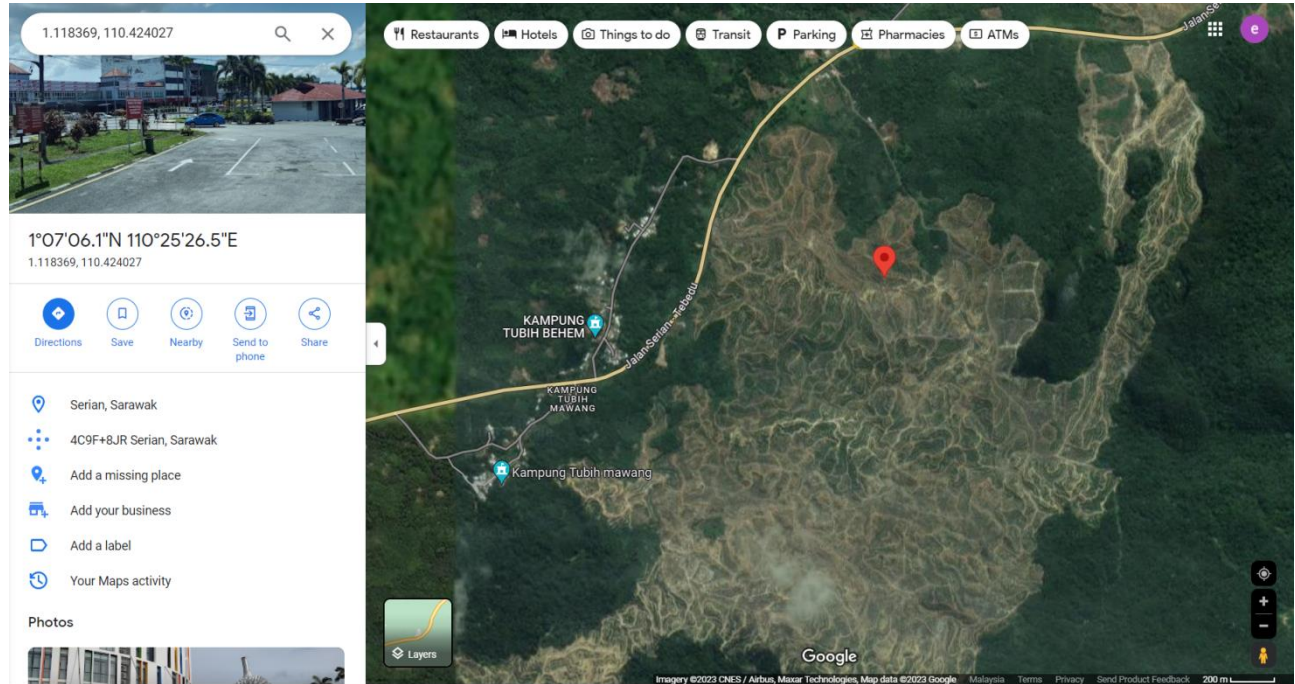
Area Statement (Ha)				
Estate	Titled & Certified Area (Ha)	Planted (Ha)	Conservation / HCV (Ha)	Others (Ha)
Yong Shin Holdings Sdn Bhd	706.31	604.55	0	101.76

Table 3: FFB Production

Estate	FFB Production (Mt)	
	Year 2023 (Actual)	Year 2024 (Projection***)
Yong Shin Holdings Sdn Bhd	3,305.47	5,288.71


**MSPO Certification Summary Report**

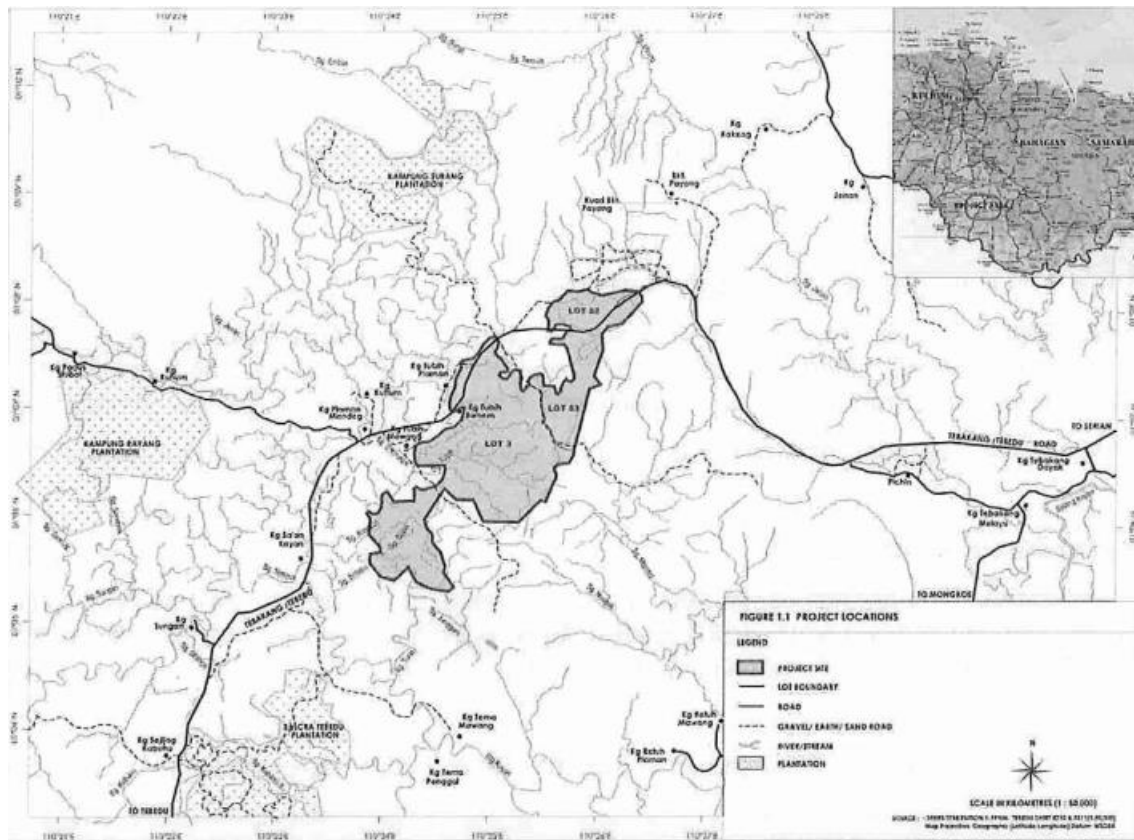
	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
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**Location Map of the Production Unit****Yong Shin Holdings Sdn Bhd**



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## 4. AUDIT ASSESSMENT

### 4.1 Surveillance Audit

The objective of the audit is to assess the activities of the plantation are in compliance with MS 2530-3:2013 Part 3 General Principles For Oil Palm Plantations And Organized Smallholders.

#### 4.1.1 Surveillance 2

The **Surveillance 2** audit was conducted on **13<sup>th</sup> - 14<sup>th</sup> August 2024**.

During the **Surveillance 2** audit, there were **3 Major, 1 Minor and 1 OFI findings** being raised. The non-conformances raised during the audit were closed out by means of documents review that were established, revised and implemented appropriately and preventive actions taken by the estate.

During this audit, the minor non-compliance raised in the previous annual surveillance audit has been reviewed by the audit team by means of inspection of estate activities, conducted interviews, reviewed and verified documents that were established, corrected and implemented appropriately by the estate team. The corrective measures implemented were verified as appropriate.


For details of the assessment, refer to the summary of assessment for each indicator in section 4.4 of this report.

### 4.2 Stakeholders' Consultation

Nesus Certification Sdn Bhd, has notified the stakeholder as to accommodate stakeholder's consultation and communication for **Yong Shin Holdings Sdn Bhd** to provide comments. As at audit date on **13<sup>th</sup> - 14<sup>th</sup> August 2024**, there were no adverse comments received.

Table 5: Stakeholder Consultation for Yong Shin Holdings Sdn Bhd

Stakeholders Categories	Stakeholder's Input / Comments	Clients Feedback / Response
Contractor/Supplier/Buyer: Tetangga Akrab Palm Oil Mill Sdn Bhd	Have a good business relationship and committed with MSPO implementation. No issues arise.	Maintain the good business relationship.
Government Agency: MPOB Serian	No issues.	Communication for all parties are clear and followed as stated in procedure.
Worker Representative: Rosidi	Satisfied with workplace and remuneration.	Estate always focuses on employee welfare and well being management.
Local Community/ Neighbouring Villages: Tubeh Behem	Have good relationship with the estate. There is a two-way communication where discussion on issues can be amicably done.	Maintain the good rapport with surrounding local communities.

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### 4.3 SUMMARY OF FINDINGS


#### Principle and Criteria Assessment Summary

The assessment team conducted a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits where all criterion will be assessed. Evidences are sought for conformity with the MSPO 2530-3:2013. The summary of the assessment can be seen below, where the "Findings/Comments" column reflects the findings in accordance with each criteria and indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below.

### 4.4 COMMENT ON COMPLIANCE STATUS, POSITIVE OBSERVATION & OPPORTUNITIES FOR IMPROVEMENT


Principle	Description	Comment	Conformity
<b>Principle 1</b>	Management Commitment & Responsibility	<p><b>Policy on Implementation of MSPO</b> The Estate has established its Sustainability Policy Doc Ref: YSHSB-POL-MSPO01 dated 03<sup>rd</sup> January 2024. The policy was signed by its Director. The policy statement has emphasized their commitment to ensure continual improvement in the management of FFB production. All policies to be displayed at main display board.</p> <p><b>Internal Audit</b> Internal Audit was planned to be conducted at least once not exceeding a year period. The internal audit was conducted on 15<sup>th</sup> June 2024.</p> <p>The internal audit procedures was established 01<sup>st</sup> January 2024, Ref: YSHSD-07. The root causes for the findings raised in the internal audit were identified and rectified by the estate.</p> <p>Internal Audit report was made available for Management Review.</p> <p><b>Management Review</b> Management Review Procedure Ref: YSHSD-07 was established 02<sup>nd</sup> January 2024. The management meeting was carried out on 20<sup>th</sup> June 2024.</p> <p><b>Continual Improvement</b> The Continual Improvement Plan 2024 was sighted for Yong Shin Holdings Sdn Bhd. The company has identified Continual Improvement Plan for several criteria such as environmental, social, safety and health. The progress of each identified improvement plan is being monitored closely by the management.</p> <p>No new information and techniques. Budget would be allocated whenever necessary.</p>	Complied.

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	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

		Under Company budget for Year 2024, Yong Shin Holdings Sdn Bhd has allocated certain budget for MSPO certification under Admin costin audit fee.	
<b>Principle 2</b>	Transparency	<p><b><u>Transparency of documents relevant to MSPO requirements</u></b> YSPSB has established its Standards of Communication Procedure (YSHSD-08) for information release that requested by the stakeholder dated 02<sup>nd</sup> January 2024.</p> <p>Flowchart with regards of the request information procedure was sighted in the procedure.</p> <p>Except for confidential documents or where disclosure of information would result in negative environmental or social outcomes, other management documents shall be publicly available to stakeholder upon request.</p> <p><b><u>Transparent method of communication and consultation</u></b> YSPSB has established its Communication Procedure and Release of Information to Stakeholders procedure dated 02<sup>nd</sup> January 2024 in respect of consultation and communication with its stakeholders.</p> <p><b><u>OFI NO.1; Opportunity For Improvement (Principle 4.2.2.2)</u></b> A management official to nominate the responsible person for MSPO components was found loose. <b>During document assessment and interview on site, it was observed that the responsibilities for the person in charge in MSPO requirements was unclear.</b></p> <p>Stakeholder Register List for Year 2024 has include Govt agencies (11 agencies); Buyer/POM – Tetangga Akrah POM Sdn Bhd; Suppliers 11; Nearby estates and Local community.</p> <p>Stakeholders engagement was made through emails to its relevant stakeholders. Emails dated 25<sup>th</sup> July 2024 and no feedback forms verified during the audit.</p> <p><b><u>Traceability</u></b> As per MSPO Committee: Social Liaison Officer – Rosidi Ak Pait Traceability Officer – Juhansa Bahari Legal Officer – Ms Victoria Environmental Officer – Mr Riki Rinaldi Appointment letters signed by Director on 02<sup>nd</sup> January 2024.</p>	Opportunity For Improvement (OFI) has been raised.


**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

		<p>Inspections will be carried out regularly to ensure compliance with the system.</p> <p>Records of sales, delivery or transportation of FFB are maintained daily/monthly.</p>	
<b>Principle 3</b>	Compliance to legal requirements	<p><b><u>Regulatory requirements</u></b>  The estate operations are in compliance with the relevant laws and regulations. The List of legal requirement was available and comprehensive.</p> <p><b><u>MPOB License</u></b>  Licence No : 620667002000  Hectare: 706.31 ha  Validity : 01<sup>st</sup> December 2023 - 30<sup>th</sup> November 2024</p> <p><b><u>Trade Licence</u></b>  Reg No: A1158861 – for plantation  Validity : 30<sup>th</sup> August 2023 – 02<sup>nd</sup> September 2024</p> <p><b><u>SSM Certificate</u></b>  Registration No. : 1153494K  Dated 29<sup>th</sup> July 2015.</p> <p>Permit Barang Kawalan Berjadual (Diesel)  No Rujukan : PPDN(W)PGK/05/08/799/453  No. Siri : QD02866  Validity : 06<sup>th</sup> October 2022 - 05<sup>th</sup> October 2025</p> <p>Annual Review for List of Laws and Regulations was done in January 2024. Updating will be done by the Estate Legal Officer, Ms Victoria.</p> <p><b><u>Legal land use rights</u></b>  The estate land is a lease of State land granted under the category of Mixed zone country land. The land locality map is based on Land &amp; Survey Land titles. Land titles for the estate land are available and verified during the audit.</p> <p>Boundary markers were sighted during audit.</p> <p>No dispute was reported as the estate only developed its land areas.</p> <p><b><u>Customary rights</u></b>  Titled land under mixed zone and not encumbered by customary rights.</p> <p>Locality maps based on land titles granted by State Land &amp; Survey Department.</p>	Complied.
<b>Principle 4</b>	Social responsibility,	<p><b><u>Social Impact Assessment</u></b>  The Social Impact Assessment (SIA) report</p>	Minor and Major Non-Conformities




**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit


	<p>health, safety and employment condition</p>	<p>is available and done in-house, July 2024. The report showed that the social impact assessment has been conducted internally and externally. In addition, the audit team notes that the assessment has been conducted with consultation with local communities and employees.</p> <p><b><u>Complaints and grievances</u></b> Grievance Procedure is available in the Complaint and Grievances (Ref No.: YSHSD-16) established on 02<sup>nd</sup> January 2024. In addition, the procedure on work flow detailing the Grievance Procedure Mechanism is available in the document.</p> <p>Details of complaints/grievances, date and details of action taken has been recorded in the "Correspondence and grievances". Records are available to all stakeholders.</p> <p><b><u>N/C NO.1; Minor (Principle 4.4.2.3)</u></b> A complaint form should be made available at the premises, where employees and affected stakeholders can make a complaint. <b>It was observed the complaint form was not available at the site office. Complaint boxes/ suggestion box available at the site but not maintained.</b></p> <p>Any evidence of complaints and grievances book, resolved in timely and proper manner and to be kept as required. All that are reported will be kept as records for 24 months.</p> <p>No complaints have been received for 2023.</p> <p><b><u>Commitment to contribute to local sustainable developments</u></b> The estate management has shown their commitment towards local communities through: 1. Provide assistance for NREB Sport Carnival March 2024 2. EID Al-Fitr Celebration (foods and drinks) 3. Donation (Cash) to Villages (Tubih Behem &amp; Tubih Mawang)</p> <p><b><u>Employees safety and health</u></b> Yong Shin Holdings Sdn Bhd has established a Occupational Safety and Health Policy. The policy has been signed by Director on 02<sup>nd</sup> January 2024.</p> <p>All operation risk were assessed and documented in the HIRARC Form. The HIRARC was dated 01<sup>st</sup> April 2022. It was observed that the HIRARC was comprehensive. HIRARC for activities such as Transportation, Pruning, Spraying,</p>	<p>have been raised.</p>
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**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit


		<p>Harvesting, P&amp;D application etc. was found available.</p> <p>Safety training for employees exposed to pesticides have been planned.</p> <p><b>N/C NO.2; Major (Principle 4.4.4.2)</b>  Implementations of Occupational Safety and Health requirements was found inadequate. During site visit and document review, several items were noticed</p> <ol style="list-style-type: none"> <li>1.The Personal Protective Equipment Issuance Record for the year 2024 was not available. Interview to workers on site verified that new workers assigned for spraying works have not received any PPE's.</li> <li>2.Safety committee has not been established in Yong Shin Holdings Sdn Bhd. Latest number of workers are 42 person.</li> <li>3.No training on occupational safety and health has been conducted from January-July 2024. This is against the estate training programme and from site interview, new workers for spraying activities was not been trained before assigned for their estate task.</li> <li>4.Lack of safety and security measures at bathing place (well) near the workers quarters.</li> <li>5.Traced of smoking activities observed near skid tank as Cigarette buds sighted at surrounding area.</li> <li>6.Monitoring of fire extinguisher was found lacking as the expiry date observed for three fire extinguisher at estate is 14<sup>th</sup> August 2024.</li> </ol> <p>Verified the records of PPE issuance entitled "Personal Protective Equipment Issuance Record". Latest PPE record sighted, however, date need to be recorded.</p> <p>Procedure was documented on file safe operating procedure, document no: YSHSD-15 Dated: 02<sup>nd</sup> January 2024. "Chemical handling, storage of chemicals, and labeling of packages".</p> <p>The estate had conducted regular two-way communication with their employees where issues affecting their business such as employee's health, safety and welfare were discussed openly at Safety meetings. Records of OSH meeting was kept and the concerns of the employees and any remedial actions taken were recorded.</p> <p>Accident and emergency procedure was documented on file safe operating procedure, document no: YSHSD-11 dated 02<sup>nd</sup> January 2024. The objective of</p>	
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**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit


		<p>procedure to be a guidance to all employees and management to handle emergency or accident situation in workplace, such as Natural Disaster, Industrial disasters, Accidents, Collapse of buildings, Burning etc.</p> <p>Master list of first aid box of estate which is available at the office was checked and found updated. Observed that, first aid box is well provided for all the field staff whose involved in harvesting, manuring and spraying works.</p> <p>JKKP 8; Yong Shin Holdings Sdn Bhd; Ref. No.: JKKP8/172383/2023; Submitted 24<sup>th</sup> January 2024.</p> <p><b>Employment conditions</b> Yong Shin Holdings Sdn Bhd has established a Human Right Policy. The policy has been signed by Director on 02<sup>nd</sup> January 2024. The company has briefed their workers on company policies during training.</p> <p>The top management of Yong Shin Holdings Sdn Bhd is committed to implement the equal opportunity within their organization. Their commitment is clearly described with the statement indicated in the Human Right Policy established by the management.</p> <p>There were no evidences of any form of discrimination based on race, national origin, religion, gender, union and political affiliation and is covered in the policy as well.</p> <p>The payroll and pay slip records of employees showed that all employees are paid with the basic salary are compliance with the local minimum wages requirements. Copies of employment contract are made available for review by the audit team.</p> <p>Copies of employment contract is made available review by the audit team.</p> <p><b><u>N/C NO.3; Major (Principle 4.4.5.7)</u></b> The management has establish a time recording system that makes working hours and overtime transparent for both employees and employer, but it has not been fully implemented.</p> <p><b><u>Yong Shin Holdings Sdn Bhd has established a time recording system for all employees that makes working hours transparent for both employees and employer. The estate use 'Kad Pekerja' to record workers attendance and type of work. During site visit, it was observed that supervisor have not fully fill in the record at the workers 'Kad Pekerja'.</u></b></p>	
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**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit


		<p>On-site living quarters are provided to general workers and staff. Observed that the living quarters are habitable and have amenities such as water, electricity etc.</p> <p>The employees are offered incentives on output, provided training, access to medical care and other benefits such as free housing, free water supply and free electricity supply.</p> <p>Yong Shin Holdings Sdn Bhd has established a Sexual Harassment Policy. The policy has been signed by Director on 02<sup>nd</sup> January 2024. The management has provide guidelines to prevent all forms of sexual harassment and violence at the workplace.</p> <p>Yong Shin Holdings Sdn Bhd has established a Human Right Policy which its statement include "Providing equal opportunities and freedom of association to all it employees and parties with whom it engage in its operation". The policy has been signed by Director on 02<sup>nd</sup> January 2024.</p> <p>Yong Shin Holdings Sdn Bhd has established a No Child Labour Policy which its statement include " Yong Shin Holdings Sdn Bhd shall not engage, exploit and employ individual below 16 years in their core business and supply chain, shall abide and support within the children and young person (Employment ) Act 1966 (Act 350) and other future amendments. The policy has been signed by Director on 02<sup>nd</sup> January 2024. Employee registration list was reviewed and no employees found to be below 18 years old.</p> <p><b><u>Training and competency</u></b> Annual training programme 2024 was made available. Based on the training record, for the year 2024 todate, there is no training conducted .</p> <p>Training needs of individual employees who involved in harvesting, manuring, spraying and tractor driver were identified. Generally the type / subject of training identified is suitable and relevant to to the worker job description.</p> <p>The training matrix of every employee was established to determined their competency and level of skills.</p> <p>Observed that an annual training programme for year 2024 is available that covers activities at the estates including safety and health issues.</p>	
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**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

		An annual training programme record also showed the personnel/department that required to attend the related training. Training implemented for a specific activities has been recorded in the "Training Report".	
<b>Principle 5</b>	Environment, natural resources, biodiversity and ecosystem services	<p><b><u>Environmental management programme</u></b> Environmental Impact Assessment (EIA) Report for Yong Shin Holdings Sdn Bhd Oil Palm estate was done by its environmental consultant. Approval was given by Natural Resources &amp; Environment Board (NREB) vide (09)NREB/600-1/2A/104 dated 24<sup>th</sup> November 2021.</p> <p>Environmental Aspects &amp; Impacts Analysis was prepared on April 2022.</p> <p>An environmental improvement plan has been incorporated in its Continual Improvement plan, including environmental and related Standard operating procedures. Continual Improvement plan on pollution prevention and reduction is available.</p> <p>Estate management has organised regular meeting with its employees on environmental management. The latest meeting on environmental components which conducted same with OSH meeting as on 15<sup>th</sup> February 2024 and 15<sup>th</sup> April 2024.</p> <p><b><u>Efficiency of energy use and use of renewal energy</u></b> The estate has monitored its Energy/fuel usage against FFB production to determine its energy efficiency. Diesel consumption and FFB productions in Year 2024 are monitored monthly. Fuel Log Sheet (Skid Tank Record) maintained daily/monthly based on the record.</p> <p>The estate has established its Energy Management Plan, YSHSD-31. Its energy usage will be monitored monthly and Yearly based on its Energy Consumption Spreadsheet.</p> <p>Currently, only two Gensets are used for workers quarters (2 Units). Solar power light is only used at Security Guard Post.</p> <p><b><u>Waste management and disposal</u></b> All wastes have been identified in its Waste Management Plan and Waste Management Procedure YSHSD-14, which covers general waste and scheduled waste.</p> <p><b>N/C NO.4; Major (Principle 4.5.3.1)</b></p>	Major Non-Conformity has been raised.


**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

		<p>It was observed that schedule waste was not been disposed and labeling properly as per Environmental Quality (Schedule Wastes) Regulation 2005.</p> <p><b>During site visit, it was sighted that the schedule waste (SW 305, SW 306 and SW 410) was not labeling and disposed properly.</b></p> <p>Chemical handling procedures as per YSHSD – 15, which include Triple Rinse Procedure, April 2022. The estate is planning to build a proper workshop to do repair and servicing works for its machinery in the near future.</p> <p>Empty pesticide containers shall be Triple rinsed before being disposed or reused as chemical containers for spraying.</p> <p>Domestic wastes are collected and dumped at dumping pits.</p> <p><b><u>Reduction of pollution and emission</u></b> Assessment of all polluting activities have been included in its EIA Report.</p> <p>Zero burning policy was established and signed by estate top management.</p> <p><b><u>Natural water resources</u></b> The estate has established its Water Management Plan, as per YSHSD-WMP.</p> <p>Rain water harvesting using water tank is practised in the estate to provide water for domestic use.</p> <p>Riparian areas were marked with markers and signages and no maintenance work carried out there.</p> <p>No bore well, construction of bunds, weirs and dams in the estate.</p> <p><b><u>Status of rare, threatened or endangered species and high biodiversity value area</u></b> Biodiversity assessment has done as it is major component of EIA Report.</p> <p>The management has implement its management plan, Signages on “No hunting and No illegal fishing” which has been sighted in the estate. The display of Signages on prohibiting hunting and illegal fishing and Posters on protected wildlife displayed at estate office sighted in the estate.</p> <p>Any visitors coming to the estate will be strictly controlled once they have set up the Security Guard Post.</p>	
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**MSPO Certification Summary Report**


	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

		<p><b><u>Zero burning practices</u></b> Policy Statement for Zero burning, signed by Director dated 02<sup>nd</sup> January 2024. The policy was sighted being implemented by the estate.</p> <p>Appropriate signages on "No Open Burning" sighted in the estate.</p>	
<b>Principle 6</b>	Best practices	<p><b><u>Implementation of standard best practices / Site management</u></b> Procedures for Good Agriculture Practices for Yong Shin Holdings Sdn Bhd Ref: YSHSD-27 to YSHSD-30 established 02<sup>nd</sup> January 2024. Also sighted work instructions Ref: YSHSD-21 till YSHSD-25.</p> <p>Area is of mineral soils and undulating hills. There are mountains of limestone features of scenic view.</p> <p>The estate has established blocks and have signboards on the ground. Boundary pegs are available and put up by Land &amp; Survey.</p> <p><b><u>Economic and financial viability plan</u></b> The business plan for Yong Shin Holdings Sdn Bhd has been established together with Estate Budget 2024 for Yong Shin Holdings Sdn Bhd.</p> <p>No replanting program yet as estate has just been developed and first planting was in 2019.</p> <p><b><u>Transparent and fair pricing dealing</u></b> FFB are sold to Tetangga Akrab Palm Oil Mill Sdn Bhd (TAPOM II). Contract agreement is in progress. All payments handled at HQ level.</p> <p><b><u>Contractor</u></b> No contractors for now.</p>	Complied.
<b>Principle 7</b>	Development of new plantings	<p>Not Applicable. Note: the whole Principle 7 is not applicable for this audit as new planting in the plantation areas is yet to be carried out.</p>	Not Applicable.

Based on the audit, it was apparent that:

The internal audit program has been fully implemented and demonstrates effectiveness as a tool for maintaining and improving the management system	✓
The management review process is adequate and effective.	✓
The organization has met its objectives and targets and monitored progress towards their achievement.	✓
The management system documentation confirms with the requirements of the MSPO	✓

**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

audit standard.

**4.5 PREVIOUS AUDIT FINDINGS – IF APPLICABLE**

Nonconformity identified during previous audits has been corrected and the corrective action continues to be effective	√
Not adequately addressed nonconformity identified during previous audit activities and the specific issue has been re-defined in the nonconformity section of this report.	Nil

**4.6 EXISTING CERTIFICATION**

Currently are being certified to other certification schemes as below

<b>Current Certification</b> (Please tick the certification you are currently certified)			
	ISO 9001		HACCP
	EMS 14001		RSPO
	OHSAS 18001/ISO 45001		ISCC
	ISO 22001	x	Others: MSPO2530-3
	None		

**4.7 AUDIT SUMMARY AND RECOMMENDATION**

The audit team concludes that the organization fulfill the requirements of the MS 2530-3:2013 standard and demonstrated the ability of the system to systematically achieve agreed requirements for products or services within the scope and the organization's policy and objectives.

The audit team recommends that, MSPO certificate to be maintained by submission and accept the corrective action plan and evidence of NCRs within the stipulated time frame to **Yong Shin Holdings Sdn Bhd.**


**Signed for and on behalf of**  
**Nesus Certification Sdn Bhd**

.....  
**(Dickens Mamibu)**  
**Lead Auditor**  
**Date: 29/08/2024**





**MSPO Certification Summary Report**

	Company Name:	Yong Shin Holdings Sdn Bhd (1153494-K)
	Certifying Unit:	Yong Shin Holdings Estate
	Client Number:	NSC-33-08-21/MSPO
	Audit Type:	Individual / Surveillance 2 Year 3 Audit

**ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY AND CONFIRMATION OF AUDIT FINDINGS**

This is to acknowledge and confirm the audit described in this report and the acceptance of the contents and findings in this audit report.

Signed for and on behalf of  
**Yong Shin Holdings Sdn Bhd**



.....  
(Lee Jin Yao)  
Executive Director  
Date: 03/09/2024

**APPENDIX A: AUDIT FINDINGS**

Refer to the Attachment (Appendix A)

**APPENDIX B: CORRECTIVE ACTION PLAN & EVIDENCE**

Refer to the Attachment (Appendix B)

**APPENDIX C: AUDIT PLAN**

Refer to the Attachment (Appendix C)

**End of Report**